

Minutes

Under the Public Bodies (Admission to Meetings Act 1960) the meeting is open to public & press

Present:

Councillors: J Carlon (Chair), D Brooke, T Earnshaw (until 9pm), B Kaushiva (arrived 7.30pm), K Nixon, C Pearson, T Saunders, J Sutcliffe.

In attendance:

Carrie Pillow (Locum Clerk)

0 members of public

Ward Councillors – M Cummings, U Ally

- 71.** To **receive** apologies for absence & approve reasons for absence

None

- 72.** To **approve** the minutes of the council meeting held on 1st July 2025*

Minutes **Approved** & Signed

- 73.** To receive declarations of interest

CLlr Earnshaw Planning application 25/01023/FUL

CLlr Brooke Planning application 21/01778/REM

- 74.** To be advised of matters achieved or arisen since the last meeting not already on this Agenda

None

- 75.** Wakefield MDC Ward 5 Councillor update

Appendix 3

- 76.** Public Forum – to permit members of the public to make representations, answer questions and give evidence for up to three minutes on any item of business included on the agenda

No MOP present

- 77.** Police SAFE Scheme* (an update on local crime issues)

Appendix 4

78. Finance & Governance

- To consider & approve accounts to be paid or already paid under delegated powers and income received during May 2025*

Appendix 1

Resolved – payments noted & approved

Noted - Reconciled balance **£119777.18**

- Outstanding accounts

Noted O/s florals to chase & Football

- To note & review back pay award

Noted the backpay award

- To Consider CIL and any potential uses

Noted Appendix 2

- To consider the scribe package to improve reporting, transparency and compliance

Resolved to approve the upgrade of accounts package

- To consider adoption of recommended IT Policy

Discussed an to be brought back to Oct meeting following amendments

- To consider Assertion 10 compliance and adoption of gov.uk domain / Email

Confirmed it was Resolved in the July meeting to have one email for the Clerk

- Data integrity, email access

Noted Locums clerk concerns to re unauthorised access

- Website missing information

Noted area identified by locum clerk that did not meet transparency

79. Planning Committee Working Party

- PROPOSAL: Outline application for 8 no. Dwellings, including 2 no. Lifetime M4 (3) 2B dwellings (access only with all other matters reserved). LOCATION: Nevile Drive (Land To West Of), Walton, Wakefield GRID REF: East: 435759 North: 416687 Application No. 25/01355/OUT

The Parish Council wish to draw the planning department attention to the Neighbourhood Plan Section 3 Policy 11

- PROPOSAL: Extension and alterations to existing bungalow with new front and rear dormers, roof light, and external wall finishes. LOCATION: 14 Elmwood Garth, Walton, Wakefield
GRID REF: East: 435914 North: 417427 Application No. 25/01453/FUL

No Concerns

- Change of use of land for the siting horse box that have been converted to café. Change of use of 3 lean-to shelters to be as seating area. Siting of container to be use as kitchen for the café on the existing concrete harding. Creation biodiversity area including wildflower planting and install of bird boxers and feeders - Bridge Gate Farm Shay Lane Walton Wakefield WF2 6PR
Ref. No: 25/01023/FUL | Received date: Thu 29 May 2025 | Status: Pending Consideration | Case Type: Planning Application

The Parish Council wish to draw the planning department attention that it is in the greenbelt, concerns re noise, concerns re adequacy of parking, conflict with greenbelt activity in place.

- Single storey extension to rear - 35 The Balk Walton Wakefield WF2 6JY
Ref. No: 25/01489/FUL | Received date: Fri 01 Aug 2025 | Status: Pending Consideration | Case Type: Planning Application

No Concerns

- Erection of single storey extension to rear single storey garage extension porch extension and infill extension to front first floor extension to front. Introduction of render changes to external materials and alterations to fenestrations across the dwelling. Alteration to access, repositioned and widened dropped kerb section formation of new access and driveway - 81 The Balk Walton Wakefield WF2 6JX
Ref. No: 25/01295/FUL | Received date: Wed 02 Jul 2025 | Status: Pending Consideration | Case Type: Planning Application

No Concerns

- Double storey side extension and single storey rear extension. Preceeded by removal of existing conservatory - 32 Thornhill Croft Walton Wakefield WF2 6NU
Ref. No: 25/01348/FUL | Received date: Wed 09 Jul 2025 | Status: Pending Consideration | Case Type: Planning Application

No Concerns

- Reserved matters pursuant to outline approval 21/01778/OUT (residential development for a detached dwelling with a detached garage and associated works) relating to landscaping, layout, appearance and scale - Land To The Rear Of The Old Alehouse Greenside Walton Wakefield WF2 6NN
Ref. No: 21/01778/REM | Received date: Wed 18 Jun 2025 | Status: Pending Consideration | Case Type: Planning Application

No Material Considerations Concerns

80. To Receive Working Party Updates and Correspondence Received

- Park & Jubilee Field
 - To Discuss Swing & Roundabout repairs

Noted the Roundabout issue had resolved? Debris

Resolved to request to repair of swings

- Floral Displays
 - Unknown Deposits

Noted Locum to work with Cllr Nixon to reconcile

- Tennis Courts
 - Note the appointment of Ireland Albrecht as the Landscape Architects for the tennis court garden at a quoted price of £20,450 + VAT
 - To consider quotes for support services (quantity surveyor, ecologist, surveys) to the appointed architect.

Noted appointment of Architect

Resolved to appoint Ecologist

Finger Post

- To discuss progress

Noted Cllr Carlon & Nixon to work together to progress

10000.00

Voucher

<u>No</u>	<u>Date</u>	<u>Supplier</u>	<u>Descriptic</u>	<u>Net</u>	<u>VAT</u>	<u>Total</u>	<u>Cashed Date</u>	<u>VATReg</u>	<u>Invoice/Order No</u>	<u>Invoice Date</u>
68	21/08/2025 00:00	SLCC	locum	1365.9	273.18	1639.08			SD2381-1	21/08/2025 00:00
67	19/08/2025 00:00	EDF	elecectric	43.56	2.18	45.74	21/08/2025 00:00	523041202	KI-B30F7EF0-0012	04/08/2025 00:00
66	19/08/2025 00:00	EDF	ELEC - VII	184.02	9.2	193.22	21/08/2025 00:00	523041202	KI-41E30274-0011	04/08/2025 00:00
65	21/08/2025 00:00	SCRIBE	accounts	12	2.4	14.4	21/08/2025 00:00	941745120	11457	23/07/2025 00:00
64	31/08/2025 00:00	Peter Walsh	Salary	1165.83	0	1165.83				
63	21/08/2025 00:00	H3G	MOBILE &	22.01	4.4	26.41	21/08/2025 00:00	760729222		
62	25/07/2025 00:00	Peter Walsh	Salary	1171.38	0	1171.38	21/08/2025 00:00			
61	29/07/2025 00:00	Top Lock	Door Repa	72	0	72	21/08/2025 00:00	434164587	2496	01/07/2025 00:00
60	29/07/2025 00:00	Mark Carter	Window Cl	44	0	44	21/08/2025 00:00		5349	27/07/2025 00:00
59	21/07/2025 00:00	SCRIBE	SCRIBE D	12	2.4	14.4	21/07/2025 00:00	941745120		
58	18/07/2025 00:00	Seth Davies	Gardening	450	0	450	21/07/2025 00:00			
57	03/07/2025 00:00	EDF	ELEC - TE	55.66	2.78	58.44	21/07/2025 00:00	523041202		
56	17/07/2025 00:00	TOTAL ENERGIES	GAS INVO	849.36	42.47	891.83	21/07/2025 00:00	689638949	3003222002	03/07/2025 00:00
55	17/07/2025 00:00	EDF	ELEC - VII	184.24	9.21	193.45	21/07/2025 00:00	523041202	KI-41E30274-0010	02/07/2025 00:00
54	17/07/2025 00:00	FIRST IMPRESSIONS	Plagues	87	17.4	104.4	21/07/2025 00:00	874879059	1774	09/07/2025 00:00
53	03/07/2025 00:00	WMDC	groundswc	1777.18	355.44	2132.62	21/07/2025 00:00	171313104	91317289910	10/07/2025 00:00
52	03/07/2025 00:00	LEAFLET FROG	Leaflets	135	0	135	15/07/2025 00:00		148106	02/07/2025 00:00
51	01/07/2025 00:00	Tudor Joinery	Coronator	5971	1194.2	7165.2		370158115		
50	01/07/2025 00:00	Tudor Joinery	Coronator	7250	1450	8700	05/07/2025 00:00	370158115		
49	01/07/2025 00:00	Tudor Joinery	Coronator	7250	1450	8700	05/07/2025 00:00	370158115		
48	01/07/2025 00:00	Tudor Joinery	Coronator	208.33	41.67	250	05/07/2025 00:00	370158115		
47	01/07/2025 00:00	Seth Davies	Gardening	70	0	70	05/07/2025 00:00			
46	01/07/2025 00:00	Suzanne Knowles	Salary	730.07	0	730.07	05/07/2025 00:00			
45	26/06/2025 00:00	H3G	MOBILE &	22.01	4.4	26.41	05/07/2025 00:00	760729222		
44	20/06/2025 00:00	EDF	ELEC - VII	200.94	10.05	210.99	05/07/2025 00:00	523041202		
43	20/06/2025 00:00	SCRIBE	SCRIBE D	12	2.4	14.4	05/07/2025 00:00	941745120		
42	17/06/2025 00:00	EDF	ELEC - TE	49.54	2.48	52.02	05/07/2025 00:00	523041202		
41	27/06/2025 00:00	Peter Walsh	Salary	1197.38	0	1197.38	05/07/2025 00:00			
40	23/06/2025 00:00	Seth Davies	Coronator	200	0	200	05/07/2025 00:00			
39	01/07/2025 00:00	FIRST IMPRESSIONS	FLORALS	3571	714.2	4285.2	05/07/2025 00:00	874879059		
38	01/07/2025 00:00	Bridge Employment Law	Caretaker	750	150	900	05/07/2025 00:00			

Appendix

Appendix 2

Financial Report for Community Infrastructure Levy Funds				
Parish Council: Walton Parish Council				
A. Amount of CIL Funding Received 1st April 2025 to 31st March 2026				
Payment 1: April 2025			£2,443.44	
Payment 2: October 2025			£0.00	
B.Total CIL Expenditure 1st April 2024- 31st March 2025.				
2024-2025			£0.00	
C.Items purchased or funded by CIL				
Date	Item	Amount		
2018-2019	Playground equipment (previously reported)	£17,560.68		
2023-2024	playing Fields Preparation	£8,142.70		
	Total Spending	£25,703.38		
D. Any CIL receipts that were re-paid				
Date re-paid	Reason	Amount		
E. CIL Receipts retained from previous years.				
CIL payments made WMDC to Walton PC				Amount
Total Payments Financial Year 2016-2017				£0.00
Total Payment Financials Year 2017-2018				£17,560.68
Total Payments Financial Year 2018-2019				£0.00
Total Payments Financial Year 2019-2020				£2,328.28
Total Payments Financial year 2020-2021				£1,939.56
Total Payments Financial Year 2021-2022				£0.00
Total Payments Financial Year 2022-2023				£3,874.86
Total Payments Financial Year 2023-2024				£0.00
Total Payments Financial year 2024-2025				£0.00
Total Payments Financial year 2025-2026				£2,443.44
Total CIL Reciepts received				£28,146.82
Total Reported spending by Walton PC				£25,703.38
Total CIL funds remaining				£2,443.44
CIL Receipts retained at 31st March 2026				£0.00
Allocated Funds - unspent				£2,443.44
Financial Year	Allocated to	Amount £	Approved	Status
Link to webpage where reports can be found.				
CIL Summary				
Total Received			£28,146.82	
Total Allocated				
Total Unallocated			£2,443.44	
Total Allocated Funds Spent			£25,703.38	
Total Allocated Funds unspent				
Declaration				
I certify that the information provided on this form is accurate to the best of my knowledge and satisfies the conditions under the CIL regulations				
Name				
Position				
Date				
Notes:				

Appendix 3

Awaiting report

Appendix 4

Walton SAFE Scheme Police Report – August 2025

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
PC	14	14	14	12	16							
PCSO	0	0	0	0	0							

Crime 2025/26	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Burglary Residential	2	1	0	1	1							
Burglary Business/community	0	0	0	0	0							
Theft from Vehicle	2	0	1	1	0							
Theft of Vehicle	0	0	0	1	0							
Damage	0	0	1	0	0							

Crime

There has been 1 priority crime this month. This was an attempt burglary where entry was attempted at a local business causing damage to the door lock. Entry was not gained.

Patrols:

PC Foster reports,

I have worked Wakefield Safe Scheme today (Monday, 04/08/2025) on a 0800 x 1200 hrs shift at Walton prior to my normal late turn shift targeting nuisance and speeding vehicles.

I have predominantly paid attention to Oakenshaw Lane between the centre of the village and Doncaster Road. This was in both the 40MPH and 30MPH zones.

I have achieved the following –

2 x Ticket – Speed (30 MPH zone in the village)

1 x Ticket – Insecure load

3 x Ticket – No Seatbelt

1 x Ticket – Incorrectly registered vehicle

1 x CLE 2/6 expired VEL

PC Steel reports,

Patrols made on Friday 22nd August on Off Road Motorbike. I made 2 separate patrols covering the busier times between 08:00 x 0900 and then later at 16:30 X 17:30. I concentrated my patrols on Oakenshaw Lane and Shay Lane monitoring traffic coming into the village. It was quieter than expected however I presume this is due to it being the school holidays which always reduces traffic on the road.

Throughout both patrols I had no cause to stop anyone. I spoke with a resident on Oakenshaw Lane who was happy with the roads recently. They did have a complaint however about the removal of the bike barrier which lead up to Agbrigg train station. They state that motorbikes have been using the track, and push bikes have also been doing the same but not slowing down due to a lack of barriers. I have spoken to Wakefield council however they are saying the removal is permanent. I have passed on the information to my colleagues and we will add the route to our patrol plans.

PC Steel reports,

Patrols made on 21/08 between 14:00 X 16:00 on off road motorbike. I made the patrols at this time due to it been the school holidays so I wanted to make sure there were no youths out on bikes or illegally fishing etc.

The first part of my patrols were made in the nature reserve. All lakes were patrolled with no issues. I made sure throughout my shift I made several passes around the ponds, each time with no problems. I spoke to a lot of people using the area as it should be with no issues.

I attended the allotments to speak with the users to enquiries about any issues. In previous years the allotments have been targeted so this was an opportunity to offer some crime prevention advice.

I then made a general patrol around the village. The park near village hall was busy with people. None of the cars were parked illegally. I stopped several vehicles in and around the village for a routine check with no issues. It was generally very quiet.

For the final part of my shift I monitored traffic along Oakenshaw Lane. I spoke to one car driver who approached a blind bend a bit too fast which could have been an issue as there were several horses out. Driver took on board my advice. No other issues at all.

PC Venning Reports

Safe Scheme patrol carried out on Friday 8th Aug 2025 on Off Road Motorbike.

Patrol made of Nature Reserve, all in order, nobody fishing and checked in on the Swans and their Cygnets. ASB hotspots checked and all in order. For the remainder of my patrol, I parked on the junction of Shay lane and School lane, several MOP who were waiting for the bus, made comment on how nice it was to see me, and that my presence calmed the traffic speed going through the village, Safe Scheme was explained to them.

No calls to service while on patrol.

PC 1845 Blore reports

Safe scheme patrol carried out on Tuesday 05/08/2025 between 13:30 and 15:30

Both mobile and foot patrol carried out through out the parish with attention being paid to the below areas

Park on school lane considering it is the school holidays this park was empty with no children or youths using the park, the weather was a bit intermittent during the patrolled hours with very heavy downpours of rain which may have contributed to it being empty.

Fields at Walton spots and social club, field being used by the same group i spoke to last month playing rugby all goo spirited and using the facilities correctly.

Park and filed off Cherry tree road this was also empty as was the streets on Brooklands estate.

Nature reserve busy with dog walkers but nothing of note reported to officer when speaking to members of the public.

The rest of the parish was patrolled with no issues or concerns.

There were no calls for service or incidents of note during the patrolled hours.

PC 599 THIMM Reports,

Village patrolled on Friday 8th August between 1600 x 2000 hrs on mountain bike in plain clothes.

Attention paid to fishing lakes at nature reserve, and the actual nature reserve aswell. I was also able to spend some time around the railway lines in particular the areas where cable burning has been reported previously.

There was no one fishing at any of the lakes (including the actual fishing lake).

Park and local asb hotshots checked several times throughout my shift and all found to be in order, including parking along the pavement.

no issues to report. No calls for service during times village patrolled.

Police Contact Details

For ALL Emergency calls, ALWAYS call '999'

If the matter is not of such an urgent nature please ring 101

If you wish to contact the Wakefield Rural Neighbourhood Policing Team

Please email: wakefield.rural@westyorkshire.pnn.police.uk

Follow/Like us on Facebook at www.facebook.com/wakefieldruralnpt

Or Twitter @WakeyRuralNPT