

Present:

Councillors: K Nixon, C Pearson, T Saunders, D Brooke, B Kaushiva (from 7.35pm) & J Carlon (Chair)

In attendance:

3 members of public. Peter Walsh (Clerk). PC Craig Steel

Ward Councillors – U Ali (until 7.30pm). Apologies from Cllrs M Cummings & F Heptinstall

81 To receive apologies for absence – Cllrs T Earnshaw & J Sutcliffe submitted apologies for absence. It was **RESOLVED** to approve the reasons for absence.

82 To approve the minutes of the council meeting held on 2nd September 2025

RESOLVED The minutes of the Parish Council meeting held on 2nd September 2025 were **approved** as a correct record.

83 To receive declarations of interest – Cllr Nixon registered an interest as a trustee in the grant application from Friends of Waterton's Wall. Cllr Saunders registered an interest in the grant application from Walton Primary Academy PTA as the co-chair is a friend.

84 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda – four grant applications will be considered at this meeting under item 8, Finance. One from earlier in the year and three received after the agenda had been posted.

85 Wakefield MDC Ward 5 Councillor update

Cllr Ali advised that...

- there had been no further developments at Brook Farm since the interest shown in January 2025. The chair will ask WMDC for an update.
- the dodgy tree in Thornhill Close had been examined by the WMDC tree team and declared safe
- the 30mph speed limit on Oakenshaw Lane is still under consultation
- the claim for repairs to the damaged wall on Common Lane are ongoing.

86 Public Forum – a MOP expressed concern that the damaged wall on Common Lane remains unrepaired. The chair explained the vagaries of ownership of the wall on Common Lane in past times and how responsibility had shifted over the years. See 85 above also. The future of Brook Farm was considered and a recommendation made by a MOP that it should be adopted by Wakefield College received approval.

87 SAFE Scheme & Police matters - The latest report was reviewed. PC Steel explained how 'banning orders' are an effective process for quelling and preventing boy racer gatherings

88 Finance & Governance

The Clerk submitted details of bank account balances at the end of August 2025 which were: -

Barclays current	£18,650.34
Barclays premium	£51,929.73
Nationwide savings	<u>£59,637.41</u>
Total	<u>£130,217.48</u>

RESOLVED

- Accounts paid and already paid under delegated authority and income received in August 2025 were approved. A summary of recent payments follows at the end of these minutes.
- The account signatories at Nationwide are to be updated to KN, TS, JC & PW

- The external auditor PKF Littlejohn LLP successfully completed their review of the Annual Governance and Accountability Return (AGAR) for Walton Parish Council on 21.9.25 for the year to 31.3.25 and the notice and certified AGAR were published on the Parish Council website on 30.9.25. It was RESOLVED to approve payment of their audit fee of £378 for the review of the AGAR and to further review the AGAR outcome at the November meeting.
- The summons of £2,416.27 from WMDC relating to the Council Tax Bill at Coronation Cottage was considered. This was paid immediately on the return of the clerk from sick leave to prevent any further court or council action. It was established that the new caretaker, on taking up his position and occupancy of Coronation Cottage is liable for the remaining three, monthly instalments, in arrears of £218.60 and it was RESOLVED to invoice him for these from 1.12.25
- It was RESOLVED to adopt the recommended IT policy.

89 Planning Committee Working Party

- 25/01510/FUL Former Walton Golf Centre – 2no self-build dwellings (retrospective). RESOLVED to object to this application.
- Land at Neville Drive – it was RESOLVED to object to the most recent application at this site for the development of six large, detached properties off the Balk and the two semi-detached dormer bungalows at the head of Neville Drive.
- 25/01450/FUL 2 Walton Chase, School Lane – no concerns.

90 Village Hall & Coronation Cottage

RESOLVED

- To pay the final invoices for the completion of works at Coronation Cottage.
- To request RB Glazing to examine the condition of the Village Hall windows.

91 Park & Jubilee Field

RESOLVED

- Following the outcome of the RoSPA inspection, WP to prepare a schedule of regular inspections and any necessary works required for the caretaker/grounds attendant to address.

92 Parish environment

RESOLVED – Cllr Carlon to follow up the instructions to Matt Saynor of MCS to lift The Balk fingerpost.

93 Floral displays

RESOLVED – To confirm the order for Xmas trees.

94 Communications – The new council email address clerk@waltonparishcouncil.gov.uk was noted.

95 Tennis Club Refurbishment

RESOLVED - To make the payment of £1,248 to Ireland Albrecht for the park design

96 Correspondence Received

RESOLVED – Permission to locate the seat at the front of the Village Hall was approved for Working for Walton to provide a memorial seat for Paul Readman.

The meeting ended at 9.45pm

Date	Payee	Details	AMOUNT £	DUE	Authorised	Budgeted	Contracted	Ratified	VAT £	Total £
27.8.25	THREE	PHONE & WIFI	£22.01	26.9.25	DD	YES	YES		4.40	26.41
22.9.25	PKF	2025 EXTERNAL AUDIT	£315.00	NOW	MINS 7.10	YES	YES		63.00	378.00
25.9.25	WEST YKS POLICE	SAFE Q4 JAN-MAR 25	£1,236.15	NOW	NOW	YES	YES			1,236.15
28.9.25	MARK CARTER	WINDOWCLEANER	44	NOW	NOW	YES	YES			44.00
1.10.25	RoSPA	WALTON PARK INSPN	104	20.8	NOW	YES	YES		20.8	124.80
15.10.25	SCRIBE	ACCOUNTING SOFTWARE	37	NOW	NOW	YES	YES		7.4	44.00
2.10.25	EDF	TENNIS CLUB	46.92	17.10.25	DD	YES	YES		2.35	49.27
2.10.25	EDF	VILLAGE HALL	216.47	17.10.25	NOW	YES	YES		10.82	227.29
4.10.25	TOTAL ENERGIES	GAS - VH	655.16	20.10.25	DD	YES	YES		32.76	687.92
31.10.25	PETER WALSH	OCTOBER SALARY		31.10.25	NOW	YES	YES			
31.10.25	IAN MORRIS	OCTOBER SALARY		31.10.25	NOW	YES	YES			
4.10.25	KATE NIXON	£20 ELECTRIC TOP UP	20	NOW	NOW	NO	NO			20.00
3.10.25	IRELAND ALBRECHT	PARK DESIGN	1,040	NOW	NOW	YES	YES		208	1,248.00
12.3.25	JULIE SUTCLIFFE	EXPENSES-KEYS CUT	44	NOW	NOW	NO	NO		208	1,248.00
30.9.25	SLCC	LOCUM COSTS-AUG 25	680	30.10.25	NOW	NO	NO		136	816.00
29.9.25	TUDOR JOINERY	COMPLETION - CC	5,971	NOW	NOW	YES	YES		1,194.20	7,165.20
29.9.25	TUDOR JOINERY	EXTRA WORKS AT CC	1,417	NOW	NOW	YES	YES		283	1,700.00
7.10.25	TUDOR JOINERY	8 YARD SKIP HIRE	208	NOW	NOW	YES	YES		41.67	250.00
29.9.25	SANDAL CARPETS	CARPETS TO CC	1,590	NOW	NOW	YES	YES			1,590.00