



**Present:**

Councillors: K Nixon, C Pearson, D Brooke, J Sutcliffe, B Kaushiva, S Guinan & J Carlon (Chair).

**In attendance:**

Ward Councillors: M Cummings & U Ali (both until 7.40pm). P Walsh: Clerk

Apology received from PC C Steel.

**126 To receive apologies for absence & approve reasons for absence** – apologies received and reasons for absence approved from Cllrs Saunders & Earnshaw.

**127 To approve the minutes of the council meeting held on 2<sup>nd</sup> December 2025**

**RESOLVED:** The minutes of the Parish Council meeting held on 2<sup>nd</sup> December 2025 were **approved** as a correct record.

**128 To receive declarations of interest** – Cllr Nixon declared an interest in the grant application from Friends of Waterton's Wall (as a trustee).

**129 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda.** The list of outstanding actions was reviewed and updated.

**130 Wakefield MDC Ward 5 Councillor update**

Cllr Ali confirmed that Oakenshaw Lane is now 30mph along the full length, although Amey are still to remove the maximum legal limit signs.

Cllr Cummings advised the following:-

- A local resident has been granted a grazing licence for land at Brook Farm.
- A request from a resident for a crossing at St Paul's church would not be approved as there is a footpath on one side of the road only.
- The collapsed drain on Shay Lane will be repaired no later than Thursday 8.1.26.
- The need for a warning sign 'Caution, people crossing' at the junction under the bridge at Greenside/Oakenshaw Lane will be investigated. Cllr Cummings to action.

**131 Public Forum** – no members of public present.

**132 SAFE Scheme & Police matters** - The SAFE policing report was reviewed.

**133 Finance & Governance**

The following were **RESOLVED**:-

- Accounts to be paid or already paid under delegated powers and income received during November 2025 were **approved**. A summary of recent payments follows at the end of these minutes.
- A precept of £45,000 was approved for 2026-27. Clerk to submit the demand to WMDC.
- To appoint Barry Riley/Internal Audit Services Yorkshire as internal auditor for the 2025-26 AGAR.
- The annual renewal of the Parish Council website hosting was approved with Matt Harrison ex-SR Creative at £250.
- A grant application of £250 from Friends of Waterton's Wall was approved.

**134 Planning Working Party**

25/02359/FUL Single storey rear & side extension - 204 Shay Lane, WF2 6NW was considered without issue.

**135** Council resolved to support the Community Safe Places Project. Several suitable sites were considered and recommended. Clerk to prepare and submit to WMDC.**To receive Working Party Updates and Correspondence Received****136 Village Hall & Coronation Cottage**

Robert Blagg at RB Glazing to be contacted again to provide a quote to fix the sticking windows at the village hall. Clerk to action.

**137 Park & Jubilee Field**

- Cllr Carlon to follow up on the lease for Jubilee Field with the solicitors.
- Cllr Sutcliffe to follow up the caretaker's maintenance schedule for the park & parish environment.

**138 Parish Environment** – the new seat on The Grove has been delivered and installed.**139 Floral Displays** – Cllr Nixon to contact alternative contractors to supply & fit 3x wooden planters.**140 Communications** – Cllr Nixon solicited content for the next newsletter.**141 Tennis club refurbishment.** The following were **RESOLVED**:-

- To submit a pre-application for the tennis club only, with David Ireland to deal directly with WMDC Planning to progress.
- To seek an Arboricultural quote from AWA to support the planning application (along with the full survey carried out previously) with David Ireland to co-ordinate.

**The meeting ended at 9.22pm**

|          |                 |                      |         |
|----------|-----------------|----------------------|---------|
| 28.11.25 | IAN MORRIS      | FLUOR TUBES FOR VH   | £37.98  |
| 1.12.25  | SCRIBE          | DEC 25 SOFTWARE      | £37.00  |
| 2.12.25  | EDF             | GAS - VH - NOV 25    | £271.16 |
| 2.12.25  | EDF             | GAS - TC - NOV 25    | 46.40   |
| 30.11.25 | LINEAR SURVEYS  | TRIAL PITS - TC LAND | 836.9   |
| 9.12.25  | IAN FOSTER      | INSTALL BENCH        | 120     |
| 1.12.25  | DAVE PENNY      | OVERLOCK - WPARK     | 150.00  |
| 27.11.25 | THREE           | WIFI & PHONE         | 22.01   |
| 4.12.25  | CALDER SECURITY | NEW CCTV RECORDER    | 274.00  |
| 30.11.25 | WPC             | PRINTER PAPER        | 5       |
| 31.12.25 | IAN MORRIS      | DANGER SIGNS-WPARK   | 4.98    |
| 23.12.25 | KOLA KUBE       | WEBSITE HOSTING      | 250     |
| 4.1.26   | WPC             | TEATOWELS/DISHCLOTH  | 14.98   |
| 1.1.26   | SCRIBE          | JAN 26 SOFTWARE      | 37      |
| 5.1.26   | EDF             | GAS - VH - DEC 25    | 228.16  |
| 5.1.26   | EDF             | GAS - TC - DEC 25    | 46.38   |
| 30.1.26  | IAN MORRIS      | SALARY JAN 26        |         |
| 30.1.26  | PETER WALSH     | SALARY JAN 26        |         |
| 6.1.26   | IAN MORRIS      | ROCK SALT            | 5.50    |
| 8.1.26   | JOHN CARLON     | ROCK SALT            | 39      |
| 8.1.26   | FOWW            | GRANT NO 2           | 250     |