

**WALTON PARISH COUNCIL
MINUTES OF THE MEETING HELD AT 7PM ON
4TH NOVEMBER 2025**



Present:

Councillors: K Nixon, C Pearson, T Saunders, D Brooke, J Sutcliffe, T Earnshaw & J Carlon (Chair).

In attendance:

4 members of public. Peter Walsh (Clerk).

Ward Councillors – U Ali & M Cummings (both until 7.45pm). Apologies from PC Craig Steel

97 To receive apologies for absence – Cllr B Kaushiva submitted an apology for absence. It was **RESOLVED** to approve the reason for absence.

98 To approve the minutes of the council meeting held on 4th October 2025

RESOLVED The minutes of the Parish Council meeting held on 4th October 2025 were **approved** as a correct record subject only to the addition that three grants of £250 each were awarded to Working for Walton, Friends of Waterton's Wall & Walton Horticultural Society.

99 To receive declarations of interest – None

100 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda - None

101 Wakefield MDC Ward 5 Councillor update

- The ownership and care of two unchipped horses in a field on Shay Lane was discussed without any positive outcome.
- Neither WMDC nor Walton Parish Council are aware of any further formal planning developments at Brook Farm despite recent social media postings by Wakefield AFC.
- A request is to be made to Walton Academy to open their car park on Saturday mornings to provide much needed parking space when football matches are in progress. PC Steel and the SAFE team to be asked to patrol during Saturday and Sunday mornings to prevent delinquent parking.
- The 30mph speed limit along the full length of Oakenshaw Lane is still under consultation.
- The caretaker is to put out bollards at the School Lane entrance to Walton Park when there are weekend football matches to prevent inconsiderate & potentially life-threatening parking.

102 Public Forum – a MOP expressed concern that the damaged wall on Common Lane remains unrepaired and that Walton AFC were interested in developing Brook Farm.

103 SAFE Scheme & Police matters - The latest report was reviewed.

104 Finance & Governance

The Clerk submitted details of bank account balances at the end of September 2025 which were: -

Barclays current	£31,483.93
Barclays premium	£52,141.48
Nationwide savings	£59,806.90
Total	<u>£143,432.31</u>

RESOLVED

- Accounts paid and already paid under delegated authority and income received in September 2025 were approved. A summary of recent payments follows at the end of these minutes.
- YLCA to be approached for advice on the actions on the actions the Council should take following the external auditor PKF Littlejohn LLP's comment in section 3 of the AGAR that the internal auditor was

involved in the completion of section 2 of the AGAR and that consequently, the internal auditor is not independent of the authority's financial procedures.

- The fabrication and fitting of a locking device for the gate to Walton Park was approved.

105 Planning Committee Working Party

- No new applications were advised in October
- Planning Committee WP agreed to meet to determine the way forward with the renewal of the Neighbourhood Plan.

106 Working Party Updates

Village Hall & Coronation Cottage

RESOLVED

- To proceed with the fitting of a lock on the door by the toilets so that there two ways of getting into the village hall. Cllr Carlon to action.
- Councillors are to nominate themselves for first aid training and CPR and to establish emergency procedures planning in case anyone is injured or suffers a medical emergency on parish property.

Communications - The latest draft of the Newsletter was reviewed

Parish Environment – A replacement recycled bench is required for the Grove

Tennis Club Refurbishment

RESOLVED – To pay the Park Design costs of £1,560 & ask the architect to produce a budget costing for his design.

The meeting ended at 9.40pm

10.10.25	ICO	INFORMATION COMM	£47.00	PAID	D/D	YES	YES			47.00
14.10.25	STEPHEN WHALLEY	PAUL READMAN PICS	£70.00	PAID	MINS	YES	NO			70.00
14.10.25	KATE NIXON	POWER TOP UP EXP	£10.00	PAID	MINS	NO	NO			10.00
16.10.25	SCRIBE	NEW SOFTWARE SET	149	PAID	MINS	YES	YES		29.80	178.80
16.10.25	WALTON HORT SOC	GRANT	250	PAID	MINS	YES	NO			250.00
23.10.25	HMRC	PAYE SDDS	47.53	PAID	D/D	YES	YES			47.53
23.10.25	ROYAL BRITISH LEGI	WREATH	50.00	PAID	DR CARD	YES	YES		10	60.00
27.10.25	THREE	PHONE & WIFI	22.01	PAID	D/D	YES	YES		4.40	26.41
29.10.25	FoWW	GRANT	250.00	PAID	MINS	YES	NO			250.00
29.10.25	WORKING FOR WALT	GRANT	250	PAID	MINS	YES	NO			250.00
30.10.25	SLCC	LOCUM FEE + EXP	2,112	14.11.25	NOW	NO	NO		422.36	2,534.16
30.10.25	YPO	VH SUPPLIES	78.46	21.11.25	NOW	YES	NO		15.69	94.15
30.10.25	IRELAND ALBRECHT	PARK DESIGN	1,300	28.11.25	NOW	YES	YES		260	1,560.00
30.10.25	PETER WALSH	NOV SALARY		28.11.25	NOW	YES	YES			
30.10.25	IAN MORRIS	NOV SALARY		28.11.25	NOW	YES	YES			
1.10.25	SCRIBE	IT FOR OCT 25	37	15.10.25	NOW	YES	YES		7.40	44.40
30.10.25	WEST YORKS POLICI	SAFE Q2 2025	1,302.83	30.10.25	NOW	YES	YES			1,302.83
1.11.25	SCRIBE	IT FOR NOV 25	37	15.11.25	NOW	YES	YES		7.40	44.40
3.11.25	EDF	GAS - VH	204.34	18.11.25	D/D	YES	YES		10.22	214.56
3.11.25	EDF	GAS - TC	49.36	18.11.25	D/D	YES	YES		2.47	51.83
27.10.25	THREE	MOBILE & WIFI	22.55	26.11.25	D/D	YES	YES		4.51	27.06
29.10.25	ASDA	PAPER & DIARY	5.54	PAID	NOW	YES	NO		1.11	6.65