

**Present:**

Councillors: K Nixon, J Sutcliffe, B Kaushiva, S Guinan & J Carlon (Chair).

**In attendance:**

Ward councillors S Ashton, P Ashton & B Watkins. Apologies for absence from PC C Steel (West Yorkshire Police).

Clerk: P Walsh. 3 MoP.

- 22 To receive apologies for absence & approve reasons for absence** - Cllrs T Saunders & D Brooke provided their apologies for absence which were accepted by the Council.

- 23 To approve the minutes of the council meeting held on 5<sup>th</sup> May 2026**

**RESOLVED:** The minutes of the Parish Council meeting held on 5<sup>th</sup> May 2026 were **approved** as a correct record.

- 24 To receive declarations of interest** – none

- 25 To be advised of matters achieved or arisen since the last meeting not included elsewhere on the agenda.** The list of outstanding actions was reviewed and updated.

- 26 Wakefield MDC Ward 5 Councillor update**

Ward Councillors Ashton, Ashton & Watkins introduced themselves.

- 27 Public Forum** – with the chair's permission, John Smith of Friends of Waterton's Wall gave an account of last month's Wallfest 26 events.

- 28 SAFE Scheme & Police matters** - The latest SAFE policing report was reviewed.

- 29 Finance & Governance**

The following were **RESOLVED**:-

- Accounts to be paid or already paid under delegated powers and income received during April 2026 were **approved**. A summary of recent payments follows on page 2.
- To receive the Annual Internal Audit Report 2025-26, to adopt the recommendations, to pay the invoice of £400 and to re-appoint this auditor for 2026-27
- To agree the nine statements of the Annual Governance Statement 2025-26 (Section 1 of the Annual Return).
- To approve the Accounting Statements 2025-26 (Section 2 of the Annual Return).
- To confirm that the period of public examination of the unaudited AGAR for the year ended 31.3.26 will commence Monday 15.6.26 and end on Friday 24.7.26. The notice of public rights will be announced 12.6.26
- To amend Standing Order 3u to read "No business may be transacted at a meeting unless at least 4 (four) members of the Council are present."

- 30 Planning Committee Working Party** – current planning applications under review were considered without action. Planning WP **resolved** to follow up on the breaches of the planning applications and entertainment licence evidenced by Buttons.

- 31 To receive Working Party Updates and Correspondence Received (if any)**

## **32 Village Hall & Coronation Cottage**

### **Village Hall**

A number of padded chairs in the main hall may need replacing and an audit of their condition is to be carried out by the caretaker. Currently 96 are believed to be in an acceptable condition.

### **Coronation Cottage**

Chimney sweep to be engaged to examine stained internal wall and consider if a chimney sweep will fix it. Quotes for new conservatory and back door to be sought.

## **33 Park & Jubilee Field – Amos to be booked to cut Jubilee Field in late Summer**

## **34 Parish Environment – no report**

## **35 Floral Displays – The following were RESOLVED:-**

Hanging baskets order with White Rose Plants confirmed and to be paid immediately (£2,250)

Ian Morris appointed to water hanging baskets through Summer and Autumn and contract price to be paid immediately (£4,840)

## **36 Communications – Content for the next newsletter was requested.**

## **37 Tennis club refurbishment – Resident engagement at The Party in Park presentation was good.**

## **38 Correspondence Received – Council considered a complaint about excessive noise at a Buttons concert which had been reported to WMDC and a complaint about bill posting on a temporary fence at the Shay Lane/Greenside junction. Planning WP to write to Buttons (see item 30). Clerk to arrange for offending commercial bill posters to be removed and warning notice posted.**

### **The meeting ended at 9.40pm**

| <u>Date</u> | <u>Payee</u>      | <u>Details</u>      | <u>AMOUNT £</u> |
|-------------|-------------------|---------------------|-----------------|
| 11.5.26     | BOWMANS ARBORIC   | WALTON PARK TREES   | £5,250.00       |
| 15.5.26     | TURNER SUPPLIES   | BLUE/TOILET ROLL    | £26.73          |
| 16.5.26     | KATE-EXPENSES     | HAMPSONS PLANTS     | £110.79         |
| 26.6.26     | IAN MORRIS        | SALARY 26.6.26      |                 |
| 26.6.26     | PETER WALSH       | SALARY 26.6.26      |                 |
| 22.5.26     | SANDAL SS LTD     | CC ALARM FITTED     | 690             |
| 10.5.26     | BUSINESS STREAM   | WATER SUPPLY        | 150.64          |
| 25.5.26     | TIM SAUNDERS EXP  | EASEL FOR TC PLANS  | 37.36           |
| 26.5.26     | MARK CARTER       | WINDOW CLEANER      | 44.00           |
| 28.5.26     | TURNERS SUPP LTD  | BLUE ROLL           | 32              |
| 28.5.26     | WHITE ROSE PLANTS | BASKETS 2026 X 50   | 2,250           |
| 29.5.26     | TOTAL ENERGIES    | GAS SUPPLY - VH     | 456.43          |
| 1.4.26      | SCRIBE            | O/S INVOICE-APR     | 37              |
| 1.6.26      | IAN MORRIS - EXP  | PLANTS FOR PLANTERS | 23              |
| 1.6.26      | IAS YORKS LTD     | INTERNAL AUDIT FEE  | 400             |
| 20.5.26     | IAN MORRIS - EXP  | PLANTS FOR PLANTERS | 32              |
| 2.6.26      | EDF               | ELEC - TC           | 72.11           |
| 2.6.26      | EDF               | ELEC - VH           | 233.21          |
| 2.6.26      | IAN MORRIS        | BASKET WATERING     | 4,840           |

