

WALTON PARISH COUNCIL

7th October 2025 7.00pm-9.30pm

clerk@waltonparishcouncil.gov.uk



AGENDA

Under the Public Bodies (Admission to Meetings Act 1960) the meeting is open to public & press

- Item Items marked * have a separate briefing note
1. To receive apologies for absence & approve reasons for absence
 2. To approve the minutes of the council meeting held on 2nd September 2025*
 3. To receive declarations of interest
 4. To be advised of matters achieved or arisen since the last meeting not already on this Agenda
 5. Wakefield MDC Ward 5 Councillor update
 6. Public Forum – to permit members of the public to make representations, answer questions and give evidence for up to three minutes on any item of business included on the agenda
 7. Police SAFE Scheme* (an update on local crime issues)
 8. Finance & Governance
 - To consider & approve accounts to be paid or already paid under delegated powers and income received*
 - To confirm that the external auditor PKF Littlejohn LLP has successfully completed their review of the Annual Governance and Accountability Return (AGAR) for Walton Parish Council on 21.9.25 for the year to 31.3.25 and that the notice and certified AGAR were published on the Parish Council website on 30.9.25. To approve payment of their audit fee of £378 for the review of the AGAR*
 - To consider the summons for £2,357.27 issued 26.8.25 by WMDC for non-payment of rates for Coronation Cottage, to ratify its payment and to consider any further challenge of the demand*
 - To consider the adoption of a recommended IT Policy*
 9. Planning Committee Working Party – applications received
 - Walton Golf Centre Common Lane Walton Wakefield WF2 6PS 2no. self-build dwellings (retrospective) Ref. No: 25/01510/FUL | Received: Tue 05 Aug 2025 | Validated: Mon 22 Sep 2025 | Status: Awaiting decision
 - 2 Walton Chase School Lane Walton Wakefield WF2 6TB Construction of fully glazed link between existing dwelling and existing garden room (retrospective) Ref. No: 25/01450/FUL | Received: Mon 28 Jul 2025 | Validated: Tue 09 Sep 2025 | Status: Awaiting decision
 10. To Receive Working Party Updates and Correspondence Received
 - Village Hall & Coronation Cottage – to review and approve the final invoices for CC works*
 - Park & Jubilee Field – to review and consider the Annual Playground Inspection from RoSPA*
 - Floral Displays - to review and confirm the order for the Xmas trees*
 - Communications - to note the new council email clerk@waltonparishcouncil.gov.uk
 - Tennis Club Refurbishment
 - Correspondence Received*

I hereby give notice that a meeting of Walton Parish Council will take place on Tuesday, 7th October 2025.

Peter Walsh

Clerk and RFO to the Parish Council

This Parish Council meeting will be held at: The Village Hall, School Lane, Walton, WF2 6PA at 7.00 pm

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