

WALTON PARISH COUNCIL minutes

Minutes of the Annual Parish Council Meeting held on 2 May 2017

Present: Cllrs: S Birkby, E Fairclough, P Lee, H Massey, E Prince, K Shaw, C Wagstaff and T Saunders

In attendance: APS Matthew Jackson & the Clerk to the Council.

The Chair announced at the start of the proceedings that Ward Councillor Albert Manifold's wife Evelyn had passed away on Saturday April 29th after a long illness. All those present stood in silence for a few moments as a mark of respect.

01. To elect the Chairman.

Resolved to elect Councillor E Fairclough as Chairman who then signed a Declaration of Acceptance of Office.

02. To elect the Vice-Chairman.

Resolved to elect Councillor K Shaw as Vice Chairman.

03. To receive apologies for absence.

Apologies were received from: Cllrs: A Manifold & M Cummings and F Heptinstall (WMDC) and K Rolinson and C Pearson.

04. To receive declarations of interest.

There were none.

05. To approve the minutes of the council meeting held on 4 April 2017.

Resolved to approve the minutes of the meeting held on 4 April 2017 without amendment as a correct record.

06. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

A new premises licence is required to include the new village hall address and contact. WMDC have requested the sum of £10.50 for a replacement licence.

Resolved to apply for the new replacement licence at a cost of £10.50.

07. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

There were none.

08. To receive a report on the SAFE scheme and Police matters.

APS Matthew Jackson reported 1 crime in April of road rage. Suspect on foot became aggressive by banging on car and used abusive language accusing complainant of nearly hitting his wife with vehicle. Suspect and complainant are strangers.

12 hours were worked in April under the SAFE scheme by 4 usual PCs.

APS Jackson also reported 1 ASB of fly tipping of tyres and asbestos sheets on Oakenshaw Lane which have now been removed.

Residents have been asked to keep a look out for a male driving a flat bed transit van with a cage who is believed to be suspicious. He has been stopped by police who have checked his licence and are aware of him.

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APS Jackson thanked the Council for their continuing support for another financial year.

Resolved to note the reports.

09. To receive a report from WMDC Ward 5 Councillors.

Not present.

10. Finance & Governance

1. To approve accounts to be paid, already paid under delegated powers and income received April 2017.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £5,314.38 and income received of £19,293.50 for April which includes half of the year's precept.

The account balances at the end of April are:

Current a/c:	£6,858.96
Barclays Business Res a/c:	£30,338.54
HSBC deposit a/c:	<u>£15,129.36</u>
Total	£52,326.86

Resolved: to approve the financial statements and payments.

2. To receive the report of the Internal Auditor.

Resolved to receive the report and note its contents.

3. To consider re-appointing the Internal Auditor for 2017/18.

Resolved to re-appoint Yorkshire Internal Audit Services as internal auditor.

4. To consider approval of the Parish Council Final Accounts for the year 2016/17.

Resolved to approve the year end accounts.

5. To consider agreement to the nine statements for the Annual Governance Statement (Secⁿ 1 of the Annual Return).

Resolved to agree the nine statements for the Annual Governance Statement of the Annual Return.

6. To consider approval of the Accounting Statements (Secⁿ 2 of the Annual Return).

Resolved to approve the Accounting Statements of the Annual Return.

7. To confirm Bank Signatories.

Resolved to reconfirm the current signatories: Cllrs S Birkby, E Fairclough and K Shaw.

8. To consider the renewal of the waste contract with WDMC

Resolved to renew the waste contract for the coming year at a rate of £424.02.

11. To consider correspondence received.

Resolved:

- i. To wait until Cllr A Manifold's return to consider location of VMS.
- ii. To note Mr Greenfield's comments on planning application 16/01502/FUL 8 Cherry Tree Road, Walton, WF2 6LJ;

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- iii. To note other correspondence.

12. To consider the appointment of Parish Council representatives to outside bodies.

Resolved that representation is as follows:

1. Barnsley Canals Consortium - Cllr C Wagstaff.
2. Sandal Charities (Sandal Magna Relief in Need Charity & Harrison's Almshouse Charity) – Cllr E Fairclough (appointed for 4 years in 2015).
3. Town & Parish Council Liaison Group – the Clerk will attend meetings and advise the Council of topics of interest.
4. Walton Community Centre – Cllr J Carlon.
5. Walton Safe Scheme point of contact - Cllr E Fairclough.
6. Walton Library (including Arts Festival Fund) - Cllr S Birkby.
7. YLCA - Cllr T Saunders and Cllr H Massey to stand in.

13. To consider membership of Working Parties.

Resolved that membership of the working parties should be as follows:

1. Planning WP - Cllrs: J Carlon, P Lee, H Massey.
2. Village Hall & Coronation Cottage WP -
Village Hall - Cllrs: S Birkby, E Prince, K Shaw.
Coronation Cottage & Tennis Club - Cllrs: J Carlon, H Massey.
3. Recreation Field and Playground WP - Cllrs: S Birkby, C Pearson, E Prince, K Shaw.
4. Environmental Improvements WP - Cllrs: J Carlon, C Wagstaff, T Saunders.
5. Tree WP - Cllrs: S Birkby, E Fairclough, C Pearson.

14. To appoint a Staffing Committee (3 members) and an Appeal Panel (3 members).

Resolved:

- i to appoint Cllrs K Rolinson, C Pearson and K Shaw to the Staffing Committee.
- ii to appoint Cllrs S Birkby, P Lee and T Saunders to an Appeal Panel.

15. Planning Working Party.

1. To review planning applications validated and decided April 2017.

7 planning applications were validated and 3 decided since the last meeting.

Councillor J Carlon joined the meeting at this point.

Resolved:

- i. to comment on application 17/00936/FUL that the Parish Council is not intending to object but comment that the proposed materials should be in keeping with the original structure.
- ii. to comment on 16/02703/SUB01 that the planners contact both property owners either side of the temporary access road, the Golf Club and Waterton Hotel to make them aware of the applicant's intentions.
- iii. Not to comment on the other applications.

2. To receive report on the Brook Farm development

Councillor P Lee reported no further progress made since last meeting and awaiting invite to next the meeting.

Councillor K Shaw observed the grass has been killed off which is believed to be for preparatory work.

Discussion took place as to who would retain ownership of the land and buildings in an insolvency event and whether these questions should be raised at the next meeting.

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Resolved to note the reports.

3. To receive report on the planning application at the Grove.

Councillor P Lee reported following his meeting with Keepmoat Ltd, he had requested copies of their Traffic Management Plan, Health & Safety Plan and Project Programme. Keepmoat have agreed to provide the Traffic Management Plan and Project Programme only.

Keepmoat have also confirmed they will not be allowing articulated vehicles along The Balk to the temporary access road. Access will be restricted to construction traffic, Monday to Thursday 8.00am to 4.30pm and Friday 8 to 3.30pm. Access to the proposed marketing suite will be via The Grove.

Resolved to note the reports.

16. Village Hall and Coronation Cottage Working Party - to receive reports.

Councillor K Shaw reported that a fault had occurred with the recently fitted outer door.

Resolved: Clerk to request the supplier to repair the broken mechanism as it is still under warranty.

The caretaker reported the conifer tree at Coronation Cottage appeared to be leaning and had raised the flagstones at the back of the property causing safety concerns.

Resolved: to obtain three quotes for the tree to be removed.

17. Recreation & Playgrounds Working Party - to receive reports.

1. To consider request for use of a bouncy castle on the Recreation Ground.

A resident had requested to erect a bouncy castle on the Recreation Ground for a fun day by a local church.

It was felt to allow a private event to take place on the recreation ground which is public land, would be to exclude members of the community who regularly make use of the facilities and grounds. Concerns were also raised as to the erection of a bouncy castle outside despite the presence of public liability insurance. The offer to hire out the Village Hall which does allow bouncy castle use would be a suitable alternative.

Resolved to offer the hire of the village hall and deny the request to erect bouncy castle on the recreation ground.

2. To receive an update on the basketball post repairs.

The broken bracket had been repaired and is due to be fitted by Tuesday 9th May 2017. The post will also be raised by three inches to conform to training standards. A quote of £300 had been received to raise the newer post to the same requisite height.

Resolved to keep the older post at its current height for the benefit of younger children using the recreation ground.

3. To receive report on overhanging trees over the tennis court.

Councillor Lee had received a request from the tennis club that blossom from overhanging trees was damaging the tennis court surface. The tree was identified and that it was subject to a Tree Preservation Order.

Resolved to note the report but no action can be taken due to the TPO.

18. Environmental Improvements Working Party - to receive reports.

Councillor K Shaw reported the bench outside the Golf Club is damaged beyond repair.

Resolved to replace the bench and for the Clerk to obtain three quotes.

19. Tree Working Party - to receive reports.

Nothing to report.

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20. To consider issues raised at the Annual Parish Meeting.

Planning application at 154 Shay Lane still ongoing.

Resolved to monitor planning application.

21. To receive matters reported directly to the Clerk.

There were none.

Meeting closed at 9.00pm