

WALTON PARISH COUNCIL minutes

Minutes of the Parish Council Meeting held on 6th December 2016

Present: Cllrs: E Fairclough (Chair), S Birkby, J Carlon (part of meeting), P Lee, H Massey, C Pearson, K Rolinson, K Shaw and C Wagstaff (part of meeting).

In attendance: Cllr A Manifold (WMDC), 1 member of the public, APS Matt Jackson & the Clerk to the Council.

122. To receive apologies for absence.

Apologies were received from Cllrs: E Prince and T Saunders & M Cummings, F Heptinstall (WMDC).

123. To receive declarations of interest.

There were none.

124. To approve the minutes of the Parish Council meetings held on 1st November 2016.

Resolved to approve the minutes of the meeting held on 1st November 2016 without amendment as a correct record.

125. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

(Ref min 119.iv) Councillor Lee pointed out that, under the terms of the lease from the Parish Council to the Tennis Club, the Parish Council was not in a position to give permission for the tennis courts to be used for the Lumiere display as might have been implied by the term 'Tennis Club area'.

Council resolved to bring forward agenda item 6 for discussion at this point.

126. To receive a report on the SAFE scheme and Police matters.

APS Matthew Jackson reported that there were 2 crimes in November involving theft from a vehicle and theft of a vehicle. There were 3 calls of anti-social behaviour involving loose sheep, suspicious callers and suspected hare coursing.

16 hours were worked in November under the SAFE scheme, 15 by Police Officers and 1 by PCSOs.

Councillors thanked the police for their presence at the Xmas lights switch-on event.

Resolved to note the reports.

127. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

A resident wished to bring to the attention of the Parish Council the very poor state of the road surface of Shay Lane between the Cherry Tree roundabout and Brooklands and particularly at the junction with Elmwood Drive. She also pointed out that water accumulates on the road near Nine Arches viaduct which becomes a dangerous hazard when temperatures fall to freezing.

Councillor Manifold undertook to follow this up with Graham West as this work had been promised to be done in the 2016/17 year.

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128. To receive reports from WMDC Ward 5 Councillors.

Councillor Manifold reported that an order has been placed for the installation of traffic signs (VMS) early next year and that there has not yet been any further planning application for the caravan site on Oakenshaw Lane.

He reported that Kevin Fisher has been in contact with the Clerk to arrange a meeting about Brook Farm and that a meeting was held with a representative of Working For Walton to discuss new goalposts in the Brooklands play area, as a result of which consultation would be made with residents in that area.

Councillor Rolinson, representing Working For Walton, pointed out that Working For Walton were not set up to engage with residents, but would carry out projects which residents had previously expressed a wish for and, in the case of the goalposts, was a project listed in the Neighbourhood Plan. Councillor Manifold said he would put this item on hold pending further discussions with Councillor Cummings.

Members of Council reported that a footpath sign on Common Lane near the golf driving range is no longer upright and needs attention. Councillor Manifold was asked to follow this up and also to follow up a replacement bin to be attached to the footpath sign at the bend on School Lane.

Resolved to note the reports.

129. Finance & Governance

1. To approve accounts to be paid, already paid under delegated powers and income received November 2016.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £2,476.00 and income received of £1,982.25 in November.

The account balances at the end of November are:

Current a/c:	£5,874.20
Barclays Business Res a/c:	£30,834.52
HSBC deposit a/c:	£15,129.36
Total	£51,838.08

Resolved: to approve the financial statements and payments.

Councillor Wagstaff arrived during the next item.

2. To receive a budget monitor for the period April to November and forecast for the current financial year 2016/17.

The Clerk presented a budget monitor for the first eight months of the financial year together with a forecast for the whole year of 2016/17. Explanations of the difference between the forecast and budget were given.

The forecasted funds shown for the end of the 2016/17 financial year will form the basis of the budget discussions for 2017/18 at the January meeting and ideas for what to include in the budget were discussed.

Resolved:

- i to receive the budget monitor and forecast.
- ii that when funds balance figures are shown in the budget, the amount designated for replacement of Recreation Ground equipment should be shown.

Councillor Carlon arrived during the next item.

130. To consider correspondence received.

Resolved:

- i to arrange a meeting with Kevin Fisher at 9.00 am on Monday, 9th January.

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- ii not to comment on the HS2 consultation.
- iii to note other correspondence.

131. Planning Working Party.

1. To consider planning applications validated and decided November 2016.

2 planning applications were validated and none decided since the last meeting.

Resolved to comment on application 16/02703/FUL [for temporary construction access (5 years) from The Balk for Continuing Care Retirement Community at The Grove] as follows:

- i to re-iterate the comments made to the discharge of conditions proposal (11/0174/SUB02), namely that Sanderson Associates has not taken sufficient account of the daily use of The Balk, nor that The Balk is used by parents parking to drop off children at The Academy.
- ii to remark that Sanderson's report says that no comparable parking survey has been undertaken on The Balk to that on The Grove.
- iii to request that any approval should be subject to the following conditions:
 - a that construction traffic access times take into account the current use of The Balk.
 - b that during the construction phase the wheel washing facilities are used and that The Balk is regularly cleaned at least once per week.
 - c that the current field access be restored at the end of the construction period and that the road surface of The Balk be restored and any damage repaired at the end of the construction period.
- iv to request that there should be a contact number provided for liaison to the site manager in the event of any problems during the construction phase.

132. Village Hall and Coronation Cottage Working Party - To receive reports.

The Clerk reported that the roofs of the Village Hall, Coronation Cottage, Tennis Pavilion and bus shelter were repaired.

1. To consider renewal of the gas boiler HomeCare agreement at Coronation Cottage.

Resolved to renew the agreement.

133. Recreation & Playgrounds Working Party

1. To receive reports.

The annual Inspection report has been received with findings at low risk and WMDC continue to promise to refurbish the roundabout imminently.

Resolved:

- i to note the reports.
- ii to arrange a Risk Assessment of the playground area in due course.
- iii to monitor bin emptying on the Recreation Ground.

134. Environmental Improvements Working Party.

Risk Assessments are still to be reported.

1. To consider a quote for floral displays for 2017.

Resolved: to accept the quote and discount offered for payment by end January.

135. Tree Working Party - to receive reports.

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Altofts have verbally reported on the biannual survey with no changes to risk and a written report is awaited.

Resolved:

- i to note the report.
- ii to arrange a meeting with Altofts once the written report is received and to discuss replacements for the elm trees lost to Dutch elm disease on School Lane.

136. To consider Christmas arrangements and the times of lighting for the tree.

Resolved:

- i to thank Working for Walton for organising the very successful switch-on event.
- ii that the lights be switched on from 3.45pm to midnight each day and all day on Christmas day and Boxing day.

137. To receive matters reported directly to the Clerk.

Nothing to report.

138. Public Bodies (Admission to Meetings) Act 1960 s 1(2).

In view of the confidential nature of the business concerned, to resolve to exclude Press and Public to consider employee terms and conditions.

Resolved:

- i. to exclude Press and Public in view of the confidential nature of the business concerned.
- ii. to implement changes to employee annual remuneration from 1st April 2017.

Meeting closed at 9.15 p.m.