

WALTON PARISH COUNCIL minutes

Minutes of the Annual Parish Council Meeting held on 12th May 2015

Present: Cllrs: S Birkby, J Carlon, E Fairclough, G Glenn, P Lee, H Massey, C Pearson, E Prince, and T Saunders.

In attendance: Councillor M Cummings (WMDC), PC Matthew Jackson, 1 member of the public & the Clerk to the Council.

All Parish Councillors present signed a Declaration of Acceptance of Office. Councillor Shaw is permitted to sign his declaration before the next meeting.

01. To elect the Chairman and to receive the elected Chairman's Declaration of Acceptance of Office.

Resolved to elect Councillor Elizabeth Fairclough as Chairman who then signed a Chairman's Declaration of Acceptance of Office.

02. To elect the Vice-Chairman.

Resolved to elect, in his absence, Councillor Keith Shaw as Vice Chairman.

03. To receive apologies for absence.

Apologies were received from: Cllrs: K Shaw & F Heptinstall and A Manifold (WMDC),

04. To receive declarations of interest.

Councillor Glenn declared a personal interest in agenda item 17.1 because the property in application 15/ 00948/FUL neighbours his property.

Councillor Saunders declared a personal interest in agenda item 17.1 because the applicant for application 15/ 00948/FUL is a friend.

05. To approve the minutes of the council meeting held on 7th April 2015.

Resolved to approve the minutes of the meeting held on 7th April 2015 without amendment as a correct record.

06. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

(Ref min 188.2) Forty-one photographic images have been obtained for future use by the Parish Council.

(Ref min 189.1 ii) Two cradle swings have been delivered, one has been fitted and the other will be fitted shortly by the Groundsman.

(Ref min 190.2) WMDC has installed a waste bin at the bus stop along Greenside at its junction with School Lane.

07. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

There were none.

WALTON PARISH COUNCIL minutes

08. To receive a report on the SAFE scheme and Police matters.

PC Matthew Jackson reported 4 crimes in April involving burglary and other crimes. There were 10 calls relating to anti-social behaviour, 7 of which related to loose horses and one to children playing on the railway track.

20 hours were worked in April under the SAFE scheme, 14 by Police Officers and 6 by PCSOs.

Patrols carried out speed checks on vehicles entering and leaving the village on several occasions and issued appropriate traffic reports and warnings. Patrols also investigated several suspicious vehicles, one involving men carrying firearms on The Balk.

Resolved to note the reports.

09. To receive a report from WMDC Ward 5 Councillors.

Councillor Cummings reported that each Ward 5 councillor will continue with their current portfolios.

She referred to a letter from WMDC which warns the lawyers for the owners of the land at The Grove of an impending Community Protection Notice requesting action be taken to prevent the escape of horses from the land and pointing out that imminent legislation will reduce the costs associated with the removal of the horses.

Councillor Cummings is monitoring the promise given by WMDC to provide funds to sporting and community groups as a result of the approval of the Brook Farm application.

She made members aware of a spate of thefts from mailboxes where the mailboxes stand away from the house and also that people posing as fishmongers have been visiting the area with the possible intention of stealing dogs.

Councillors reported that hedges on the roadside need attention.

Resolved to note the reports.

10. Finance & Governance

1. To approve accounts to be paid, already paid under delegated powers and income received April 2015.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £9,886.31 and income received of £18,008.50, including the half year's precept, in April. The account balances at the end of April are:

Current a/c:	£1,345.47
Business Reserve a/c:	£33,013.63
Deposit a/c	<u>£10,000.00</u>
Total	£44,359.10

Resolved: to approve the financial statements and payments.

2. To receive the report of the Internal Auditor.

Resolved to receive the report and note its contents.

3. To consider re-appointing the Internal Auditor for 2015/16.

Resolved to re-appoint Yorkshire Internal Audit Services as internal auditor.

4. To consider approval of the Parish Council Final Accounts for the year 2014/15.

Resolved to approve the year end accounts.

WALTON PARISH COUNCIL minutes

5. To consider approval of the Accounting Statements (Secⁿ 1 of the Annual Return).

Resolved to approve the Accounting Statements of the Annual Return.

6. To consider agreement to the nine statements for the Annual Governance Statement (Secⁿ 2 of the Annual Return).

Resolved to agree the nine statements for the Annual Governance Statement of the Annual Return.

7. To confirm Bank Signatories.

Resolved to reconfirm the current signatories: Cllrs S Birkby, E Fairclough and K Shaw.

11. To consider the eligibility of the Parish Council to use the General Power of Competence.

Resolved that Walton Parish Council meets the conditions of eligibility to make use of the General Power of Competence granted by the Localism Act 2011 (section 1).

12. To consider steps to fill the vacancy on Council.

Resolved:

- i to invite former Parish Councillor, David Pickover, to be appointed to the vacancy.
- ii if David Pickover does not wish to accept the appointment, to advertise the vacancy within the specified time.

13. To consider correspondence received.

Resolved:

- i to chase up the architect for the former Junior School site about unsafe access to the site.
- ii that Councillor Graham Glenn review on behalf of the Parish Council WMDC's application to the Department for Transport for a Civil Enforcement Area and a Special Enforcement Area for the district.
- iii to note other correspondence.

14. To consider the appointment of Parish Council representatives to outside bodies.

Resolved that representation is as follows:

- i. Barnsley Canals Consortium - Cllr G Glenn.
- ii. Sandal Charities (Sandal Magna Relief in Need Charity & Harrison's Almshouse Charity – Cllr E Fairclough (appointment is for 4 years).
- iii. Town & Parish Council Liaison Group – the Clerk will attend meetings and advise the Council of topics of interest.
- iv. Walton Community Centre - Cllr J Carlon.
- v. Walton SAFE scheme point of contact – Cllr E Fairclough.
- vi. Walton Library (including Arts Festival Fund) - Cllr S Birkby.
- vii. YLCA - Cllr T Saunders.

15. To consider membership of Working Parties.

WALTON PARISH COUNCIL minutes

Resolved that membership of the working parties should be as follows:

- i. Planning Working Party - Cllrs: J Carlton, P Lee and H Massey.
- ii. Village Hall & Coronation Cottage Working Party.
Village Hall - Cllrs: S Birkby, K Shaw and E Prince.
Coronation Cottage - Cllrs: J Carlton and H Massey.
- iii. Recreation Field and Playground Working Party - Cllrs: S Birkby, C Pearson, E Prince and K Shaw.
- iv. Environmental Improvements Working Party - Cllrs: J Carlton, G Glenn, and T Saunders.
- v. Tree Working Party - Cllrs S Birkby, C Pearson, D Pickover (if re-appointed to Council or E Fairclough if not.)

16. To appoint a Staffing Committee (3 members) and an Appeal Panel (3 members).

Resolved:

- i to appoint Cllrs: G Glenn, C Pearson and K Shaw to form a Staffing Committee.
- ii to appoint Cllrs: S Birkby, P Lee and T Saunders to form an Appeal Panel.

17. Planning Working Party.

1. To review planning applications validated and decided April 2015.

3 planning applications were validated and 1 decided since the last meeting.

Resolved:

- i to make no comment on the validated applications.
- ii to follow up application 14/02433/FUL for the caravan site on Oakenshaw Lane with the news that the officer dealing with the case has left WMDC.

2. Neighbourhood Planning.

Councillor Massey reported that the submission of the Neighbourhood Plan to WMDC will be publicised by WMDC and further comments invited during a six week period starting on 21st May.

An Independent Examiner will be appointed by WMDC with the involvement and agreement of Walton Parish Council and the Plan, together with any comments from the six week consultation, will be passed to him/her for examination.

Part of the grant awarded by Locality was under spent at the time that the grant period expired, and the amount under spent has had to be returned. Councillor Massey has applied for a new grant to cover the cost of printing the Plan and future publicity for a referendum.

Resolved to note the report.

18. Village Hall and Coronation Cottage Working Party

1. To receive reports.

The Clerk circulated various quotations for work around the Village Hall and Coronation Cottage.

Resolved:

- i To accept the quotation of RB Glazing to renew the front door at £729.17 plus VAT.
- ii To accept the quotation from ID Foster for fitting two door closers at £138.00 plus VAT.
- iii To accept the quotation of Carl Robinson for painting the lobby, Committee Room, hallway, toilet and kitchen for £1190.00 including VAT and to arrange for this to be

WALTON PARISH COUNCIL minutes

done during a time when the Hall will be least disrupted, possibly during the two week closure.

- iv To await a further quotation to carry out electrical work and to delegate to the Clerk the decision to award the work.

2. To consider hiring charges for the Ballet & Dance Group.

Resolved to continue the charge for extra hours at the current rate.

19. Recreation & Playgrounds Working Party - to receive reports.

The Clerk reported that the most suitable grant for the installation of a basketball post and pitch marking he had found was with Sport England. This requires a referee and certain other information and takes a minimum of ten weeks from application.

Resolved: to seek a referee and make an application with Sport England.

20. Environmental Improvements Working Party - to receive reports.

1. Floral displays.

Resolved that the plaque previously displayed for Alan and Sheila Loosemore be displayed this year in their memory.

21. Tree Working Party - to receive reports.

Altofts have only just presented the planning application for the agreed tree work, but they anticipate they will begin work very soon.

Resolved to note the report.

22. To consider adopting rules for the effective management of recording at Council meetings and, if adopted, to consider amending Standing Orders appropriately.

Resolved to adopt the policy for the effective management of recording at Council meetings as circulated and to amend Standing Orders appropriately.

23. To receive matters reported directly to the Clerk.

There were none.

24. Public Bodies (Admission to Meetings) Act 1960 s 1(2).

In view of the confidential nature of the business concerned, to resolve to exclude Press and Public to consider employee terms and conditions.

Resolved to delegate consideration of this matter to the Staffing Committee.

Meeting closed at 9.35 p.m.