

6th December 2022

AGENDA



Item

1. To receive apologies for absence and approve reasons for absence
2. To receive declarations of interest
3. To approve the minutes of the meeting on 1st November 2022
4. To be notified of matters arising since the last meeting not included elsewhere on the agenda.
 - Revision of standing orders was deferred until a Parish Clerk is in place.
5. Public forum (*The public can speak on any item on the agenda*)
6. To receive a report on the Police SAFE scheme
7. To receive a report from the Wakefield MDC ward councillors
8. Finance:
 - 8.1 To approve accounts to be paid, already paid and income received
 - 8.2 To receive a draft 2023/4 budget
 - 8.3 To consider adding a third Councillor to the Barclays Bank mandate
9. To receive reports and consider recommendations from Working parties:
 - 9.1 Parish Environment**
 - The replacement bench on Shay Lane is still outstanding
 - 4 fingered post still outstanding but is in hand
 - Discuss the possibility of a food truck (Fish & Chip Van) on the new Waterton Green estate
 - 9.2 Floral display working party**
 - 9.3 Communications working party**
 - 9.4 Tennis Club refurbishment working party**
 - 9.5 Village Hall & Coronation Cottage working party**
 - 9.6 Staffing Committee**
 - To review the role and responsibility of the Clerk.
10. **Planning Committee**
11. **To consider correspondence received**

- 11.1. Deferred from November meeting - To consider a response to the email about the cutting down of trees
 - 11.2. Deferred from November meeting: To consider a response to the email request from a prospective new resident
 - 11.3. To consider the Working for Waltons request for the Parish council to make a financial contribution towards the Walton Christmas Light Switch On event.
12. To appoint to vacancies on committees, working parties & representative's arising from the resignation of Councillor Birkby.
 - 12.1. Lead Village Hall & Coronation Cottage Working Party
 - 12.2. Appeals Committee
 - 12.3. Walton Library Representative
 - 12.4. To appoint someone responsible for maintenance of the Village Hall
 - 12.5. To appoint a representative to attend WMDC Town & Parish Council Liaison Meeting on 14th March)
13. To agree Parish meeting dates 2023
14. To authorise a training plan for the new Clerk
15. To discuss reviewing the village hall charging structure and charging process.
16. Public Bodies (Admission to Meetings) Act 1960 s1(2) – In view of the confidential nature of the business concerned, to resolve to exclude the Press and Public to consider remuneration of the Groundskeeper/Caretaker.