

Walton Village Hall
School Lane
Walton
WAKEFIELD
WF2 6PA
Tel: 07493 877057
waltonparishcouncil@gmail.com

26th October 2022

PUBLIC NOTICE

Notice is hereby given of a meeting of the Parish Council on Tuesday 1st November 2022 at 7.00p.m to be held in the Village Hall, School Lane, Walton. The business to be transacted is as follows:

Item

1. To receive apologies for absence and approve reasons for absence
2. To receive declarations of interest
3. To approve the minutes of the meeting on 4th October 2022
4. To be notified of matters arising since the last meeting not included elsewhere on the agenda
5. Public forum (*The public can speak on any item on the agenda*)
6. To receive a report on the Police SAFE scheme
7. To receive a report from the Wakefield MDC ward councillors
8. Finance:
 - 8.1. To approve accounts to paid, already paid and income received
 - 8.2. To consider the September 2022 Budget Monitor and Forecast
 - 8.3. To consider applying for a business debit card for the Parish Council
9. To receive a report from the Staffing Committee on applications received for Parish Clerk vacancy & Caretaker duties
10. To receive reports and consider recommendations from Working parties:
 - 10.1. Village Hall & Coronation Cottage:
 - 10.1.1. Chubb Fire Risk Assessment
 - 10.1.2. First Aid Box
 - 10.1.3. Repair/rebuild the front garden wall
 - 10.1.4. Coronation Cottage Risk Assessment

- 10.2. Florals
- 10.3. Park
 - 10.3.1. To consider whether the works done on the trees adjacent to The Stables is satisfactory
- 10.4. Planning Committee
 - 10.4.1. To consider planning applications validated since the previous meeting
- 11. To receive a report on the status of the Councils Risk Assessments
- 12. To review a list of annual tasks and duties for the Clerk
- 13. To consider renewing the payment for Microsoft (Office) 365
- 14. To receive a report on the survey of Jubilee Fields and to consider next steps
- 15. To consider correspondence received
 - 15.1. To consider a response to the email about the cutting down of trees
 - 15.2. To consider a response to the email request from a prospective new resident
- 16. To appoint to vacancies on committees, working parties & representative's arising from the resignation of Councillor Birkby.
 - 16.1. Lead Village Hall & Coronation Cottage Working Party
 - 16.2. Appeals Committee
 - 16.3. Walton Library Representative
- 17. To temporarily appoint Councillors to Proper Officer roles as necessary in the absence of a Clerk
 - 17.1. To appoint someone responsible for maintenance of the Village Hall
 - 17.2. To appoint a representative to attend WMDC Town & Parish Council Liaison Meetings (15th November & 14th March)
- 18. To agree Parish meeting dates 2023