

**Present**

Cllr J Carlon (Chair)  
Cllr S Birkby  
Cllr S Baker  
Cllr T Earnshaw  
Cllr T Saunders  
Cllr W Parker  
Cllr C Pearson  
Mr N Shaw (Clerk)  
5 members of the public

**157. Apologies for absence**

Cllr S Leith  
Cllr K Nixon  
Cllr M Cummings, Wakefield MDC  
Cllr A Manifold, Wakefield MDC

**158. Minutes and matters arising**

RESOLVED: To approve the minutes of the meeting held on 1 March 2022 as a true and correct record. The following matters arising were noted:

- Item 150 (Parish Council grants) – the £250 grants has now been paid to both Waterton Academy Trust and Waterton Academy PTA
- Item 151 (Parish newsletter) – this is now being distributed
- Item 153 (Letter to Crofton Parish Council) – this letter has been sent

**159. Declarations of interest**

Cllr Parker: Item 167 Queens Jubilee (as a member of Working for Walton) and Item 171 Walton Community Library grant (as a member of Walton Community Library)

Cllr Saunders: Item 165 YCLA (as Chair of the Yorkshire Local Councils Association, Wakefield branch)

Cllr Earnshaw: Item 166 (as the owner of land associated with planning application 16/03005/S7301 (land associated with 51 Oakenshaw Lane)

**160. Public forum**

**Hire of Walton Park football pitches by Walton Juniors FC** – the football club is seeking hire of the pitch and two additional grounds maintenance cuts for the 2022/23 season. The football club are interested in longer-term hire of the football pitches with a view to improving the pitches and seeking external funding.

RESOLVED – that hire of Walton Park football pitch is approved for Walton Juniors FC for the 2022/23 season at a cost of £300.

**161. Appointment to YLCA branch meetings**

The Wakefield YLCA branch is looking for the council to appoint two voting representatives and a deputy for future branch meetings.

RESOLVED – that the Parish Council appoint Cllrs Saunders and Baker as Wakefield YLCA representatives.

**162. SAFE scheme**

PC Steel was not in attendance at the meeting. A report was circulated at the meeting, summarised and noted. There were no reported priority crimes in the village in March.

Cllr Pearson attended a meeting of Wakefield parish councils discussing the renewal of the SAFE scheme for 2022/23. Councillors endorsed the value of the SAFE scheme for the village and the additional Police hours this funds for Walton.

RESOLVED – that the Parish Council renew its participation in the SAFE scheme for 2022/23 and approve the annual subscription fee.

**163. Ward 5 councillor report**

- '20's Plenty' campaign – Wakefield MDC is looking at sending the safety team into the school to talk to staff and children
- School Lane resurfacing – Wakefield MDC Highways have indicated some work will be undertaken by April/May 2022, likely to be from the junction with Oakenshaw Lane to Scholars Court
- Brook Farm – the relocation of the Wakefield Sports & Social Club is currently not progressing as Persimmon Homes are no longer progressing their development on the existing site
- VMS solar variable speed sign – Wakefield MDC are chasing the quote for the works to be undertaken on Common Lane for the installation of a new variable speed sign
- Family Fun Day 25 August 2022 Walton cricket club – planning is underway with Working for Walton for a family fun day. A couple of people are interested in stalls, more information will be provided at the next meeting

**164. Walton village green proposal**

A copy of the letter from Waterton Academy Trust was discussed, declining the request from the parish council to transfer ownership of land currently under lease to the Trust, to the parish council to create a village green. The letter was noted.

**165. February 2022 bank reconciliation**

The reconciliation was noted. Accounts paid totalled £3,266.41 for February 2022 and income received totalled £1339.38. The account balances at the end of February 2022 are:

Current a/c:	£1,301.34
Barclays Business Res a/c:	£45,836.27
HSBC & Nationwide deposit a/cs:	<u>£51,002.51</u>
Total	£98,140.12

A request has been received from Wakefield MDC seeking to hire the village hall for the May local elections. The council has also received a subscription renewal from the YLCA for 2022/23.

165.1. RESOLVED – the Parish Council approve the hire of the village hall for the May 2022 local elections, at a charge of £500 to Wakefield MDC.

165.2. RESOLVED – the Parish Council approve the renewal of the YLCA 22/23 subscription for 2022/23 at a cost of £784.

**166. Planning Committee**

A discussion was undertaken on the current planning applications received by Wakefield MDC in the last month, with the following points raised:

21/01778/OUT (land to the rear of the Old Alehouse, Greenside) – the planning application has been discussed at a previous parish council meeting. This application has been updated as an outline application for access only. The parish council has previously raised points in terms of the application. These have been raised with Wakefield MDC Planning, and no further comments were raised at this meeting.

16/03005/S7301 (51 Oakenshaw Lane) – Crofton Parish Council have not made a formal response to Walton Parish Council's query raised following last month's council meeting. A planning application has not been received for the site since the letter was sent to Crofton PC.

RESOLVED – that the Parish Council object to the proposed development as this is on greenbelt land.

22/00185/TPO (properties adjacent to The Stables) – the proposed works to prune the overhanging trees in Walton Park was rejected, with alternative works proposed. The council will seek two quotes for the alternative works to be undertaken. The council is considering whether to appeal the planning decision if the works do not satisfactorily address the problem.

**167. Queen's Jubilee event**

A meeting has taken place in relation to the proposed jubilee bench with the contractor. A sketch design was discussed. Thursday 2 June will see a village event to mark the Queen's Jubilee. The Parish Council is supporting this with the use of the village hall. Activities will take place in Walton Park. Tickets will be available from 3 May (and are free) from the library.

167.1. RESOLVED – the Parish Council approve the purchase of a jubilee commemorative bench for siting in front of the village hall, at a cost not to exceed £1,200 (to include purchase and siting)

167.2. RESOLVED – the Parish Council approve funding for St John's Ambulance cover for the jubilee event and an additional £250 to support the event

**168. Working party terms of reference**

The proposed updated terms of reference for the working parties was discussed. The following key changes to the working parties were agreed:

- Planning – the function of reviewing the Neighbourhood Plan will be added to the terms of reference
- Village hall and Coronation Cottage – these two working parties be merged
- Park – all seating will now come under the terms of reference of this working group
- Parish environment – responsibilities for the floral work has been separated out
- Floral displays – greater clarity provided on the specific responsibilities
- Communications – updated to reflect the newsletter
- Tennis club refurbishment – new terms of reference (as outlined in detail in the agenda paper)
- Finance – creation of a new working party, with new terms of reference (as outlined in the agenda paper)

168.1. RESOLVED – the terms of reference for each working party will be reviewed annually by the Working Party itself, prior to the Annual Meeting of the Parish Council

168.2. RESOLVED – all working parties should have a minimum of two councillors, with no maximum limit.

168.3. RESOLVED – at the Annual Meeting of the Parish Council, when councillors are appointed to working parties, one councillor shall be appointed to chair its working party. The Chair will be responsible for convening meetings of the working party, ensuring that the working party's activities are aligned with the wishes of the Parish Council, and bringing proposals from the working party to council meetings.

**169. Parish correspondence**

The Parish Environment working party will now consider the resident suggestion for the future maintenance of triangle garden on Oakenshaw Lane.

**170. Clerk's salary – national pay settlement 2021/22**

RESOLVED – the Parish Council authorise the change in the existing Clerk's salary in line with the implications of the national pay settlement for 2021/22.

RESOLVED – the Parish Council authorise back pay to the previous Clerk in line with the implications of the national pay settlement for 2021/22.

**171. Parish Council grant – Walton Community Library**

The parish council discussed the proposed grant to Walton Community Library. Instead of approving the grant, the parish council agreed to provide separate funding of £250 towards the jubilee event, noted in Item 167.

RESOLVED – the Parish Council did not approve a grant of £250 to Walton Community Library.