

AGENDA

Item

1. Apologies for absence
2. Approval of the minutes of the meeting on 12 July 2022 and matters arising
3. Declarations of interest
4. Public forum
(The public can speak on an item on the agenda and address the Parish Council)
5. Police SAFE scheme
(an update is provided on local crime issues)
6. Wakefield MDC ward councillor update
7. July 2022 bank reconciliation
8. Working party update
(including an update on the public survey related to the tennis club site)
9. Standing orders
10. Planning Committee
11. Correspondence to the Parish Council

I hereby give notice that a meeting of Walton Parish Council will take place on 6 September 2022.



Neil Shaw
Clerk to the Parish Council

This Parish Council meeting will be held at:

Committee Room, Village Hall, School Lane, Walton, WF2 6PA at 7.00 PM

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JULY 2022 BANK RECONCILIATION

ITEM 7

	Barclays Current a/c	Barclays Premium a/c	HSBC Savings	Nationwide savings	TOTAL
Jul-22					
Balances from Bank Statements end June	4,174.34	27,843.08	987.90	100,221.28	133,226.60
Less unpresented cheques (end June)					
Add receipts in June paid in July					
Balances as per the Accounts end June	4,174.34	27,843.08	987.90	100,221.28	133,226.60
Add Receipts for month	1,777.63		0.08	73.86	1,851.57
Less Payments for month	£4,519.37				4,519.37
Transfers	5,000.00	-5,000.00			0.00
Balances as per the Accounts end July	6,432.60	22,843.08	987.98	100,295.14	130,558.80

PAYMENTS

Jul-22											
			Employee costs	Administration	Village hall	Other assets	SAFE scheme	Other working parties	Other	VAT	TOTAL
<u>Date</u>	<u>Payee</u>	<u>Details</u>									
08.07.22	HMRC	TAX & NI	£1,702.73								£1,702.73
11.07.22	EDF ENERGY	ELECTRICITY UTILITIES			£77.00						£77.00
11.07.22	CALDER SECURITY	ANNUAL CCTV SERVICE			£78.00					£15.60	£93.60
12.07.22	ANDARTA	SOAP			£9.48						£9.48
12.07.22	MORRISONS	TOILET ROLL			£7.99						£7.99
12.07.22	WILKO	HAMMERITE						£16.00			£16.00
12.07.22	SPRING GREEN NURSERIES	PLANTS & MANURE						£45.00			£45.00
20.07.22	TOTAL ENERGIES	GAS UTILITIES			£239.78						£239.78
20.07.22	WEST YORKSHIRE POLICE	SAFE SCHEME Q1					£911.30				£911.30
20.07.22	YLCA	RISK WEBINAR TRAINING							£25.00		£25.00
29.07.22	PAUL READMAN	WAGES	£500.75								£500.75
29.07.22	NEIL SHAW	WAGES	£690.74								£690.74
29.07.22	SAIMA ZAHID	HALL HIRE BOND REFUND							£200.00		£200.00
	TOTAL FOR JULY										£4,519.37

Tennis Court Working Party proposals September 2022 Parish Council Meeting

At its July meeting the Parish Council agreed that we would progress a public poll via the parish newsletter to inform our decision as to how the tennis court site should be used. The working party have considered two options, without reaching a consensus on the best method:

- 1) A “tear off” polling slip incorporated in the newsletter itself. Because we only deliver one newsletter to each address, this would effectively limit the poll to one vote per household within the parish.
- 2) A separate polling slip, delivered with the newsletter and available at other outlets which would permit one vote per individual. The slips would need to have some means of preventing multiple votes by the same individual and votes from outside the parish, it is suggested that this could be name and part address (postcode?).

The Parish Council is asked to decide which of these two methods we should adopt.

The Parish Council is also asked to approve the following:

- 1) draft article for the newsletter with polling slip text and
- 2) web page.

Some of the detail may need to be adjusted depending upon which polling method has been agreed.

Draft newsletter item and polling slip

What would you like to see on the old tennis courts?

Many Walton residents will be aware that the Tennis Courts in the corner of the park on School Lane have been disused for a couple of years now. The Parish Council has been considering how to make best use of this space and are keen to learn what people would prefer. At the bottom of this newsletter is form that we would encourage every household to complete, expressing their preferences.

There was a fantastic response when the Parish Council previously asked for suggested uses for the courts and pavilion. We have short-listed below those that we feel are most beneficial and practical. Whatever the outcome, it is likely to require substantial expenditure. Therefore, it is very important that the Parish Council can demonstrate support from residents before seeking funding.

The short-list focuses on the use of the courts and surrounding outdoor space. We anticipate that this will influence what we do with the pavilion building, be that changing rooms and storage for sports, catering facilities for a performance area, or a more general facility for public use, e.g. toilets.

You can find some more detail about the options proposed on the Parish Council website at <https://www.waltonparishcouncil.org.uk/tennis-court-poll/>

Please number your household's preferences below, where 1 is the option you most prefer, and 8 is the option you least prefer (you don't need to use all 8 preferences). If you need assistance, please contact the Clerk to the Parish Council (see contact details at the top of this newsletter).

	Community orchard
	Multi use sports area with synthetic turf suitable for football, hockey and rugby training
	Multi use sports area with macadam surface suitable for basket ball, netball and tennis
	Open air performance area (some form of hardstanding/stage/seating areas)
	Outdoor games area including boules/petanque and table tennis
	Outdoor gym for teenagers and adults
	Play/exercise area for older children (something more challenging than existing play area)
	Public gardens including a sensory garden

Please return the completed form to the post box on the side of the village hall at School Lane, WF2 6PA or give it to any of your Parish Councillors (perhaps we could ask other institutions - the hairdressers near Brooklands, the Library and Walton Herbs would provide a reasonable spread across the village - if they would also be a collection point?) by ??????

Draft webpage

Tennis Court Proposals

Many Walton residents will be aware that the Tennis Courts in the corner of the park on School Lane have been disused for a couple of years now. The Parish Council has been considering how to make best use of this space and are keen to learn what people would prefer. A poll is now being conducted to get the views of residents.

There was a fantastic response when the Parish Council previously asked for suggested uses for the courts and pavilion. We have short-listed below those that we feel are most beneficial and practical. Whatever the outcome, it is likely to require substantial expenditure. Therefore, it is very important that the Parish Council can demonstrate support from residents before seeking funding.

The short-list focuses on the use of the courts and surrounding outdoor space. We anticipate that this will influence what we do with the pavilion building, be that changing rooms and storage for sports, catering facilities for a performance area, or a more general facility for public use, e.g. toilets.

The options are below, with links to third party sites that have more information and/or illustrations:

[Community orchard](#)

[Multi use sports area with synthetic turf suitable for football, hockey and rugby training](#)

[Multi use sports area with macadam surface suitable for basket ball, netball and tennis](#)

[Open air performance area \(some form of hardstanding/stage/seating areas\)](#)

Outdoor games area including boules/petanque and table tennis

[Outdoor gym for teenagers and adults](#)

[Play/exercise area for older children \(something more challenging than existing play area\)](#)

Public gardens including a [sensory garden](#)

I couldn't find a useful link for the outdoor games!

ITEM 9

WALTON PARISH COUNCIL AMENDMENT TO STANDING ORDERS 6 SEPTEMBER 2022

1. RECOMMENDATIONS

- 1.1. That the Parish Council adopt a revised version of its Standing Orders, in line with the model publication provided by the National Association of Local Councils.
- 1.2. That the amended version of the Standing Orders include the content summarised in Sections 3.1 and 3.2 of this report.

2. BACKGROUND

- 2.1. The Governance and Accountability for Smaller Authorities in England (March 2020) Section 1.1.14 states that the Parish Council needs to have in place Standing Orders and Financial Regulations governing how it operates.
- 2.2. The current council Standing Orders were adopted on 6 May 2014 and revised several times, the last time being 5 February 2019.
- 2.3. In April 2022, the National Association of Local Councils (NALC) published an updated Model Standing Orders for England & Wales.

3. REVISIONS TO THE STANDING ORDERS

- 3.1. The Clerk has reviewed the updates. The updates are shown below:

Section 18 (c)

A public contract regulated by the Public Contracts Regulation 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds in standing order 18(f) is subject to Regulations 109-114 of the Public Contracts Regulations 2015 which include a requirement on the Council to advertise the contract opportunity on the Contracts Finder website regardless of what other means it uses to advertise the opportunity unless it proposes to use an existing list of approved suppliers (framework agreement).

To be replaced with:

Section 18 (c)

A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds referred to in standing order 18(f) is subject to the 'light touch' arrangements under Regulations 109-114 of

the Public Contracts Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).

3.2. Section 18 (f)

A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £181,302 for a public service or supply contract or in excess of £4,551,413 for a public works contract or other threshold specified by the European Commission every two years and published in the Official Journal of the European Union (OJEU) shall comply with the relevant procurement procedures and other requirements in the Public Contracts Regulations 2015 which include advertising the contract opportunity on the Contracts Finder website and in OJEU. A public contract in connection with the supply of gas, heat, electricity, drinking water, transport services, or postal services to the public; or the provision of a port or airport; or the exploration for or extraction of gas, oil or solid fuel with an estimated value in excess of £363,424 for a supply, services or design contract; or in excess of £4,551,413 for a works contract; or £820,370 for a social and other specific services contract (or other thresholds determined by the European Commission every two years and published in OJEU) shall comply with the relevant procurement procedures and other requirements in the Utilities Contracts Regulations 2016.

To be replaced with:

Section 18 (f)

Where the value of the contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the council must comply with procurement rules. NALCs procurement guidance contains further details.

3.3 Following adoption, a revised set of Standing Orders will be available from the Clerk and also on the council's website.

WALTON PARISH COUNCIL

PLANNING APPLICATIONS VALIDATED AND DECIDED

	DATE VALIDATED/ DECIDED	LOCATION	DESCRIPTION OF APPLICATION	STATUS
APPLICATIONS VALIDATED				
22/01606/FUL	29.07.22	25 Thornhill Croft, Walton, WF2 6NU	Single storey side/rear extension	Awaiting decision
10/00566/S7301	29.07.22	21B The Balk, Walton, WF2 6JZ	Variation of condition 13 (boundary treatments) of approved application 10/00566/FUL dated 2.6.2010 [which granted permission for the erection of 2 detached dwellings, detached garage for host property and associated works] to permit partial removal of hedge to south east boundary and erection of a replacement fence	Awaiting decision
22/01634/FUL	29.07.22	33 Greenside, Walton, WF2 6NN	Proposed Single Storey Extension to Rear & new pitched roof to flat r	Awaiting decision
APPLICATIONS DECIDED				
22/01285/FUL	11.08.22	2 Walton Chase, School Lane, Walton, WF2 6T	Detached single storey building to form garden room/orangery	Approved
LICENSING APPLICATIONS				

**CORRESPONDENCE TO THE PARISH COUNCIL
JULY & AUGUST 2022**

In the last two months the Parish Council received the following correspondence:

[Name redacted]

Dear Neil

Thank you for chasing this

The team have come and pruned the trees today, but only on the park side.

They were very nice but said they were only able to follow the order given.

There are still a lot of overhanging branches on our side, is there way to appeal the decision or re-apply ?

[name redacted]

On 13 Jul 2022, at 12:15, [name and email address redacted] wrote:

Dear Neil

Thank you for your quick response email and chasing this !

Best wishes

[name redacted]

Sent from my iPhone

On 13 Jul 2022, at 12:13, Walton Parish Council <waltonparishcouncil@gmail.com> wrote:

Laura

The pruning works have been agreed with Wakefield MDC who have been commissioned to undertake the works.

I attach a letter sent to Wakefield MDC last week which will explain the position better than anything. This has become extremely frustrating for the Parish Council and we will continue to chase the works.

Neil Shaw
Clerk to Walton Parish Council
Mobile: 07414 257902
Email: waltonparishcouncil@gmail.com

From: Fyfe, Rob <RFyfe@wakefield.gov.uk>
Sent: 15 August 2022 16:55
To: Cummings, Maureen (Cllr) <mcummings@wakefield.gov.uk>; Member Enquiries <Memberenquiries@wakefield.gov.uk>; Hodgson, Donna <dhodgson@wakefield.gov.uk>; Smithers, Pam <PSmithers@wakefield.gov.uk>; Blenkinsop, Gary <GBlenkinsop@wakefield.gov.uk>
Cc: Sampson, Beth <bsampson@wakefield.gov.uk>; HighwaysDMS <HighwaysDMS@wakefield.gov.uk>; Taylor, Justine <justinetaylor@wakefield.gov.uk>; Morley, Matthew (Cllr) <mmorley@wakefield.gov.uk>; Ali, Usman (Cllr) <uali@wakefield.gov.uk>
Subject: RE: School Lane Walton

Dear Cllr Cummings / all

I have confirmed today with Mike Smith, the Highway Asset Engineer leading the resurfacing programme, that despite the update I gave you previously there has again been slippage in the programme.

To ensure that the road surface is not “accidentally” dug up by statutory undertakers (gas / water / electric etc.) the Council has served a legal notice to protect the new surface. Whilst it still doesn’t prevent emergency excavations, it is the best defence we have to prevent the road being dug up.

This legal notice comes into effect in the first week in September, so the work is being programmed to start after that date. I still do not have an exact date but I will ask for that date to be communicated as soon as possible – hopefully before the end of this week..

Regards

Rob Fyfe
Area Highway Maintenance Engineer
Transportation & Highways
Wakefield Council,