

AGENDA

Item

1. Apologies for absence
2. Approval of the minutes of the meeting on 6 September 2022 and matters arising
3. Declarations of interest
4. Public forum
(The public can speak on an item on the agenda and address the Parish Council)
5. Police SAFE scheme
(an update on local crime issues)
6. Wakefield MDC ward councillor update
7. August 2022 bank reconciliation
(including agreeing new bank account signatories)
8. Working party update
(including an update on the tennis court site and setting up a WhatsApp group)
9. Standing orders
10. Parish Council grant applications
11. Planning Committee

I hereby give notice that a meeting of Walton Parish Council will take place on 4 October 2022.

This Parish Council meeting will be held at:

Committee Room, Village Hall, School Lane, Walton, WF2 6PA at 7.00 PM

[this page is intentionally left blank]

Present

Cllr J Carlon (Chair)
Cllr G Newby
Cllr K Nixon
Cllr W Parker
Cllr T Saunders
Mr N Shaw (Clerk)
Cllr M Cummings, Wakefield MDC
13 members of the public

208. Apologies for absence

Cllr C Pearson
Cllr S Leith
Cllr S Baker
Cllr T Earnshaw

209. Minutes and matters arising

RESOLVED: To approve the minutes of the meeting held on 12 July 2022 as a true and correct record. The following matters arising were noted:

- Item 204 (Working Parties update: Parks) pruning has taken place to the trees in Walton Park adjacent to The Stables. This has not addressed the branches overhanging the residential properties and the issue is being followed up by Wakefield MDC who undertook the works.
- Item 202 (Shared Prosperity Fund) Wakefield MDC will not be formally consulting parish councils on their proposals for the fund. Their bid has now been submitted to Government.

210. Declarations of interest

None.

211. Public forum

- **Planning application (The New Inn) 20/01369/FUL:** a planning application variation request has been submitted which includes greater freedom on live music, the frequency of outdoor events and the residents attending the meeting are objecting to this. The potential for increased traffic and noise was raised as an issue of significant concern. The Chair acknowledged the issues raised. The Chair enquired whether residents had objected to the planning issue direct to Wakefield MDC. A series of issues were raised in relation to failure to meet existing planning conditions and the impact of noise. The Chair encouraged any resident who objects to the proposal to raise this with Wakefield MDC Planning direct. The Parish Council decided to examine the issue in more depth, seek an extension to the deadline for consultation on the planning application, with a view to discussing this at its October meeting.
- **Tennis court site:** is the tennis court site to be re-opened or developed in the future? Members of the council summarised briefly the history of the site and the current plans to gather the views of residents on priorities for the future redevelopment of the site.

212. Ward 5 councillor report

Cllr Cummings provided the following update:

- School Lane resurfacing – 19-29 September have been agreed for the road resurfacing works
- VMS – a traffic sign has been ordered and waiting for the supplier to be able to install
- Signage on Oakenshaw Lane – Wakefield MDC Highways have decided the bend on Oakenshaw Lane does not warrant the installation of improved signage. The council has requested that Wakefield MDC grounds maintenance cut back the vegetation at the relevant location
- Fun day – feedback on the August fun day and thanks for the support of the Sports & Social Club and Working for Walton
- ‘Changing Places toilets’ – Government funding is available for additional public toilets under this fund. A member of the council asked if Wakefield MDC will be considering an application to the fund and some contact details were provided

213. SAFE scheme

PC Steel was not in attendance at the meeting. A SAFE report has been received after the agenda papers were published. It was circulated at the meeting, discussed and the summary of police activity was noted.

214. Planning Committee [move up the minutes]

The current planning applications were noted and the following comments were made:

- **20/01369/FUL (The New Inn)** – (and refer back to Minute 211). Councillors discussed the implications of the request to vary the existing planning conditions. The Planning Committee has decided to explore the application in more detail to understand the implications before making a decision. The date for objections has currently been extended to 27 September.
RESOLVED: That the Parish Council contact Wakefield MDC Planning seeking an extension to the planning deadline beyond the October Parish Council meeting.

215. July 2022 bank reconciliation

The reconciliation was noted. Accounts paid totalled £4,519.37 for July 2022 and income received totalled £1,777.63. The account balances at the end of July 2022 are:

Current a/c:	£6,432.60
Barclays Business Res a/c:	£22,843.08
HSBC & Nationwide deposit a/cs:	<u>£101,283.12</u>
Total	£130,558.80

216. Working Parties update

- **Tennis court** – a draft poll has been produced and contained in the agenda papers. The poll will be circulated to each household alongside the Autumn parish council newsletter to residents to gather feedback. An electronic version and more background information will be posted on the website. A visit has taken place to the tennis court site ahead of the contractor visiting site to remove the trees. Some actions were identified for the caretaker to address to prepare the site and the following actions were to be raised with Altoft Tree Services:
 - Agree a date for the works
 - Remove the mechanical and manual rollers
 - Remove the existing two wooden benches and Tennis Club sign
 - The net posts including the concrete surrounding need removing
 - 3 hooks in the middle of the nets need removing
 - Kickboards around the fence to be removed
 - Vegetation from the courts need removing and holes filling

- **Communications** – the Autumn newsletter draft was discussed and agreed.
- **Floral displays** – the order for Christmas trees is to be agreed and placed prior to the end of September. The council is still awaiting the outcome of the street column testing to be undertaken by Amey. 32 sponsors have paid their 2022 sponsorship. A list of the outstanding sponsors to be sent to Wendy/Kate
- **Coronation Cottage** – the annual risk assessment is still outstanding and will be actioned shortly.

At this point, the meeting was closed as one of the councillors had to leave the meeting, leaving the Parish Council inquorate. The remaining agenda items were deferred to the next meeting.

DRAFT

AUGUST 2022 BANK RECONCILIATION

ITEM 7

August-22	Barclays Current a/c	Barclays Premium a/c	HSBC Savings	Nationwide savings	TOTAL
Balances from Bank Statements end July	6,432.60	22,843.08	987.98	100,295.14	130,558.80
Less unrepresented cheques (end July)					
Add receipts in July paid in Aug					
Balances as per the Accounts end July	6,432.60	22,843.08	987.98	100,295.14	130,558.80
Add Receipts for month	719.50	8.61	0.13	97.27	825.51
Less Payments for month	1,910.56				1,910.56
Transfers					
Balances as per the Accounts end Aug	5,241.54	22,851.69	988.11	100,392.41	129,473.75

RECEIPTS

Aug-22			Receipt No.	Precept	VAT refund	Interest	Hirings	Grants	Floral displays	Other	TOTAL
<u>Date</u>	<u>Received from</u>	<u>Details</u>									
09.08.22	Alison Bennett	Hall hire - U3A Arts additional sessions	77				40.00				40.00
12.08.22	Lucy Glaves	Hall hire - party (28/12/22) deposit	78				50.00				50.00
15.08.22	Karen Pemberton	Hall hire - party (4/9/22) balance paid	79				20.00				20.00
15.08.22	Elizabeth Broadbent	Hall hire - party (18/9/22)	80				40.00				40.00
17.08.22	R Hood	Hall hire - party (10/9/22)	81				300.00				300.00
19.08.22	Pat Frudd	Hall hire - Keep Fit (July 2022)	82				48.00				48.00
19.08.22	Kim Fuller	Hall hire - July 2022	83				99.00				99.00
22.08.22	Jonny Lea	Hall hire - Rugrats July 2022	84				112.50				112.50
30.08.22	Laura Parkinson	Hall hire (party 11/9/22) BALANCE PAID	85				10.00				10.00
	All bank accounts	Interest	n/a			106.01					106.01
TOTAL FOR AUGUST						106.01	719.50				825.51

ITEM 9

WALTON PARISH COUNCIL AMENDMENT TO STANDING ORDERS 6 SEPTEMBER 2022

1. RECOMMENDATIONS

- 1.1. That the Parish Council adopt a revised version of its Standing Orders, in line with the model publication provided by the National Association of Local Councils.
- 1.2. That the amended version of the Standing Orders include the content summarised in Sections 3.1 and 3.2 of this report.

2. BACKGROUND

- 2.1. The Governance and Accountability for Smaller Authorities in England (March 2020) Section 1.1.14 states that the Parish Council needs to have in place Standing Orders and Financial Regulations governing how it operates.
- 2.2. The current council Standing Orders were adopted on 6 May 2014 and revised several times, the last time being 5 February 2019.
- 2.3. In April 2022, the National Association of Local Councils (NALC) published an updated Model Standing Orders for England & Wales.

3. REVISIONS TO THE STANDING ORDERS

- 3.1. The Clerk has reviewed the updates. The updates are shown below:

Section 18 (c)

A public contract regulated by the Public Contracts Regulation 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds in standing order 18(f) is subject to Regulations 109-114 of the Public Contracts Regulations 2015 which include a requirement on the Council to advertise the contract opportunity on the Contracts Finder website regardless of what other means it uses to advertise the opportunity unless it proposes to use an existing list of approved suppliers (framework agreement).

To be replaced with:

Section 18 (c)

A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £25,000 but less than the relevant thresholds referred to in standing order 18(f) is subject to the 'light touch' arrangements under Regulations 109-114 of

the Public Contracts Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).

3.2. Section 18 (f)

A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £181,302 for a public service or supply contract or in excess of £4,551,413 for a public works contract or other threshold specified by the European Commission every two years and published in the Official Journal of the European Union (OJEU) shall comply with the relevant procurement procedures and other requirements in the Public Contracts Regulations 2015 which include advertising the contract opportunity on the Contracts Finder website and in OJEU. A public contract in connection with the supply of gas, heat, electricity, drinking water, transport services, or postal services to the public; or the provision of a port or airport; or the exploration for or extraction of gas, oil or solid fuel with an estimated value in excess of £363,424 for a supply, services or design contract; or in excess of £4,551,413 for a works contract; or £820,370 for a social and other specific services contract (or other thresholds determined by the European Commission every two years and published in OJEU) shall comply with the relevant procurement procedures and other requirements in the Utilities Contracts Regulations 2016.

To be replaced with:

Section 18 (f)

Where the value of the contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the council must comply with procurement rules. NALCs procurement guidance contains further details.

3.3 Following adoption, a revised set of Standing Orders will be available from the Clerk and also on the council's website.

WALTON PARISH COUNCIL

GRANT APPLICATION FORM

Please complete this form in black ink and block capitals. You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation: **WALTON UNITED JUNIORS FOOTBALL CLUB**

Address: ...**WALTON SPORTS AND SOCIAL CLUB, SHAY LANE, WALTON, WAKEFIELD, WF2 6LA**

E-mail: ...**WALTONUNITEDJFC@GMAIL.COM**.....

Description of your organisation's activities. Please list your aims and objectives.

We are a grassroots junior football team in Walton. We started up with 7 kids and just 1 team in 2019 and we now have 5 different teams (age groups) just short of 60 kids, soon to be 6 age groups and nearly 70 kids for the start of next season (2022-2023). We are based at Walton Sports and Social Club but also have pitches at Walton primary school and Walton Park. Where growing really fast and we are having to turn kids down (which we hate doing) because of our fast growth and exceeded our pitch space around Walton. Our aim is to keep growing as a club and provide all ages and all abilities of children in and around Walton with a safe, fun, friendly active football club. We are extremely hopeful that we may have more pitch space with the jubilee fields in Walton which would mean we can keep growing the club in Walton.

B. Contact Details

Name of contact: **Danny Hobkirk**

Position: **Vice Chairman**

Address for correspondence (if different from above):

E-mail : **Waltonunitedjfc@gmail.com**

Tel: **07724303174**

C. Your Application

a) Brief description of project or scheme for which grant is intended

We have just recently applied for a grant from Wakefield council for some brand-new football goals that have wheels on making them more accessible and more friendly useable and safer than carrying the goals and time consuming of having to build the goals up and take the goals down before and after each game. I can confirm that we have been successful and will receive £1000 grant which is fantastic but the total cost for the goals including delivery is £1785 so we are £785 short.

b) Who will benefit from the proposed project or scheme?

The 60 to 70 kids that are in our club and who the majority live in and around Walton.

c) Total cost of project or scheme:

Total cost is £1785 in total but as mentioned we have £1000 from WMDC, so we have £785 left to pay to acquire the football goals.

d) How much are you applying for?

We are applying for as much as the £785 balance as we can get towards the football goals please and would really appreciate anything at all that we can get to put towards these goals.

Please give an itemised breakdown of the expenditure for which this money which is being applied for. This must include evidence (i.e. suppliers' estimates or price lists) of the likely cost of all items of expenditure, e.g. goods or labour costs.

The total cost as previously mentioned is £1785, this includes delivery and VAT. An email attached with this application has the cost on and from which company – please see attachment

Applications to Other Bodies

Has the organisation made any grant application to any other body for grant aid for this project?
If yes please give details:

Name of organisation applied to	Amount applied for	Date of application	Amount Received

If you have received any other sources of funding, not specified above? If YES, please give details here:

.....
.....

D. Previous Applications

Has your organisation previously applied for a grant from Walton Parish Council? If YES, please give details of the project and the date and amount of any grant received. **NO**

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet: **The running of a junior grassroots football club is a very difficult task and we rely on as much help as we can get, which includes coaches, managers, committee members, parents, referees, helpers etc who are all volunteers and give their spare time up for all the fantastic kids so we can provide the most safe and enjoyable club for our children. 1 of the most challenging things though as it is with most things in life is finances as it costs a lot of money to run a junior grassroots football team and we must pay each year costs for equipment (footballs, bibs, cones, goals etc), kits, insurance fees, league fees, winter training for when it's too dark to train at any of our grounds as we have no flood lights, end of season presentation night (food, trophies, décor etc) pitch fees and club affiliation fee just to name a few. We do have fund raising events and have a few sponsors who are very kind who support us as well as the subs money from our players, but we really do need all the help we can get and if successful it would mean a great deal to us as a club that Walton Parish Council have supported us as well as already WMDC. Its all about our kids at end of day**

F. Your Financial Situation

All applications must be accompanied by the following financial information: If you do not supply this information your application may not be considered.

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position
- Photocopy of three of the most recent bank statements
- A statement of your capital assets, if any

Signed: **Danny Hobkirk**

Date: **27/07/22**

Please return to Parish Clerk, Walton Parish Council, Walton Village Hall, School Lane, Wakefield, WF2 6PA (or via email). All applications will be considered at a council meeting. You will be notified whether or not your application has been successful after the council meeting.

If you have any queries, please contact the Parish Clerk on 07414 257902 or email waltonparishcouncil@gmail.com.

FOR OFFICE USE ONLY

Date received:.....
Grant awarded:.....
Amount:.....



Search entire store here...

For all enquiries call us on
01302 723024

1 Item(s)

- TEAMWEAR
- BENCHWEAR
- KIT DEALS
- GOALPOSTS
- FOOTBALLS
- EQUIPMENT
- STORAGE
- BIBS
- OTHER SPORTS

PRICE MATCH PROMISE
We will not be beaten on price!


LEADING BRANDS
Mitre, Stanno, Errea, Sabre

PRINT & EMBROIDERY
Available on a variety of garments

FOOTBALL FOUNDATION
Suitable supplier

SPEEDY DELIVERY
Next day on most items

SHOPPING BASKET

Item	Price	Qty	Subtotal
 <p>9v9 Academy Portable Goal (16ft x 7ft) - PAIR</p>	£1,412.50	1	£1,412.50

Edit
Remove item

Clear Shopping Basket
Update Shopping Basket

Summary

ESTIMATE SHIPPING AND TAX

Subtotal	£1,412.50
Shipping (Shipping Table Rates - United Kingdom)	£75.00
Tax	£297.50
Order Total	£1,785.00

APPLY DISCOUNT CODE

Proceed to Checkout

WALTON PARISH COUNCIL

PLANNING APPLICATIONS VALIDATED AND DECIDED

	DATE VALIDATED/ DECIDED	LOCATION	DESCRIPTION OF APPLICATION	STATUS
APPLICATIONS VALIDATED				
20/01369/S7301	02.08.22	144 Shay Lane Walton WF2 6LA	Variation of Condition 5 (Sound Amplifications) of planning application 20/01369/FUL dated 21/10/2021 [which granted planning permission for the change of use of part of the site to hold an outdoor market, construction of twelve market stalls, an outdoor bar and a timber storage shed]	Awaiting decision
22/01845/FUL	09.09.22	13 Grove Crescent Walton WF2 6LE	Part single, part two storey extension to front and side and single storey extension to rear	Awaiting decision
APPLICATIONS DECIDED				
22/01346/TPO	31.08.22	1 Thornhill Drive, Walton, WF2 6NX	Fell T1 - Horse Chestnut	Refused
10/00566/S7301	23.09.22	21B The Balk Walton WF2 6JZ	Variation of condition 13 (boundary treatments) of approved application 10/00566/FUL dated 2.6.2010 [which granted permission for the erection of 2 detached dwellings, detached garage for host property and associated works] to permit partial removal of hedge to south east boundary and erection of a replacement fence.	Approved
22/01372/CPL	23.09.22	4 Ambleside Drive Walton WF2 6TJ	Single storey rear extension and proposed external side and rear windows to existing dwelling house.	Approved
22/01634/FUL	27.09.22	33 Greenside Walton WF2 6NN	Proposed Single Storey Extension to Rear & new pitched roof to flat roof	Approved
LICENSING APPLICATIONS				