

AGENDA

Under the Public Bodies (Admission to Meetings Act 1960) the meeting is open to public & press

Item

1. To elect the Chairman and to receive the elected Chairman's Declaration of Acceptance of Office
2. To elect the Vice-Chairman
3. To receive apologies for absence & approve reasons for absence
4. To receive declarations of interest
5. To approve the Minutes of the meeting held on 4th April 2023
6. To be advised of matters achieved or arisen since the last meeting not included elsewhere on the Agenda
7. Public forum – to permit members of the public to make representations, answer questions and give evidence in respect of any item of business included in the agenda
(The public can speak on any item on the agenda and address the Parish Council)
8. Police SAFE scheme*
(An update on local crime issues) Circulated to Council 28.4.23
9. Wakefield MDC Ward 5 councillor update*
10. Finance & Governance:-
 - To approve accounts to be paid or already paid under delegated powers and income received March 2023*
 - To consider and allocate the Community Infrastructure Levy payment of £3,874.86 received 27.4.23. Circulated to Council 25.4.23*
 - Update on the Annual Internal Audit report from the Internal Auditor (carried out 20.4.23)
11. To consider the appointment of Parish Council representatives to (6) outside bodies - current members bracketed:-
 - YLCA: (Cllr Saunders and Cllr Baker and one vacancy)
 - Walton Community Centre: (Cllr Carlon)
 - SAFE Scheme: (Cllr Pearson)
 - Walton Library: (Cllr Newby)

- Sandal Charities - Sandal Magna Relief in Need Charity & Harrison's Almshouse Charity: (Cllr Carlon)

12. To appoint councillors for membership to (8) Working Parties – current members bracketed

- **Planning** (Cllr Nixon (lead), Cllr Carlon, Cllr Baker and Cllr Earnshaw)
- **Village Hall & Coronation Cottage** (Cllr Leith(lead), Cllr Carlon, Cllr Pearson and Cllr Newby)
- **Park** (Cllr Pearson (lead) and Cllr Nixon)
- **Parish environment** (Cllr Saunders (lead), Cllr Carlon, Cllr Earnshaw and Cllr Parker)
- **Floral displays** (Cllr Leith (lead), Cllr Parker and Cllr Earnshaw)
- **Communications** (Cllr Parker (lead) Cllr Nixon and Cllr Saunders, supported by the Clerk)
- **Tennis club refurbishment** (Cllr Saunders (lead), Cllr Leith, Cllr Carlon, Cllr Baker and Cllr Nixon)
- **Finance** (Cllr Baker (lead) and Cllr Saunders, supported by the Clerk)

13. To appoint a Staffing Committee and an Appeals Panel (3 members for each) – current members bracketed

- Staffing committee: (Cllr Parker (chair), Cllr Pearson and Cllr Leith)
- Appeals committee: (Cllr Earnshaw (chair), Cllr Saunders and Cllr Baker)

14. Planning

To consider the following planning application(s) received in April 2023:-

23/00596/TPO

Reduce canopy and remove dead branches to Ash & Sycamore trees

LOCATION: 93 Cherry Tree Road, Walton, WF2 6LL

23/00720/FUL

Application for temporary road access for 5 years (renewal)

LOCATION: Land off the Balk, Walton, Wakefield

15. To review & update the following:-

(Carried over from 4th April meeting)

- Financial Regulations (to adopt the NALC Feb 23 update model FR) – attached*
- Data Protection – deferred to June 23
- General Privacy – deferred to June 23
- Accessibility – attached*
- Safeguarding – deferred to June 23

16. To receive Working Party Updates:-

- Village Hall & Coronation Cottage
- Park
- Parish environment
- Floral displays
- Communications

- Tennis club refurbishment
- Finance
- Coronation Event

I hereby give notice that a meeting of Walton Parish Council will take place on Tuesday 16th May 2023.

Peter Walsh

Clerk to the Parish Council

This Parish Council meeting will be held at:

Committee Room, Village Hall, School Lane, Walton, WF2 6PA at 7.00 pm

Items marked * have a separate briefing note