

AGENDA

Item

1. Apologies for absence
2. Approval of the minutes of the meeting on 1 March 2022 and matters arising
3. Declarations of interest
4. Public forum
(The public can speak on an issue on the agenda and address the Parish Council)
5. Appointment to YLCA branch meetings
6. Police SAFE scheme
(The local policing team provide an update on crime and disorder issues)
7. Wakefield MDC ward councillor update
8. Walton village green proposal
9. February 2022 bank reconciliation
10. Planning Committee
11. Queen's Jubilee event
12. Working party terms of reference and update
13. Parish correspondence

The public and press are excluded from the following items under Schedule 12A of the Local Government Act (1972) as item 14 relates to the disclosure of information relating to the business affairs of the council and item 15 relates to the disclosure of financial information of a private organisation.

14. Clerk's salary – national pay settlement 2021/22
15. Parish Council grant – Walton Community Library

I hereby give notice that a meeting of Walton Parish Council will take place on 5 April 2022.



Neil Shaw, Clerk to the Parish Council

This Parish Council meeting will be held at:

Village Hall, School Lane, Walton, WF2 6PA at **7.15 PM**

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Present

Cllr J Carlon (Chair)
Cllr S Leith
Cllr K Nixon
Cllr T Saunders
Cllr W Parker
Cllr C Pearson
Mr N Shaw (Clerk)
Cllr M Cummings, Wakefield MDC
1 member of the public

144. Apologies for absence

Cllr A Manifold, Wakefield MDC

145. Minutes and matters arising

RESOLVED: To approve the minutes of the meeting held on 1 February 2022 as a true and correct record.

146. Declarations of interest

None

147. Public forum

No questions from the public

148. SAFE scheme

PC Steel was not in attendance at the meeting. A report was circulated at the meeting, summarised and noted. There were two recorded crimes within the village in February 2022, for criminal damage.

149. Ward 5 councillor report

- '20 is Plenty' campaign – the Police are looking to send their Safety Team into the school to discuss the campaign
- Streetlights on Woodfield – new cells have been fitted and are now working
- School Lane resurfacing – this work will be undertaken in April/May 2022
- Brook Farm – no update on this, this month
- Common Lane – chevron road signage is being proposed on both directions approaching the bend on the road and the installation of a VMS sign on the approach to warn drivers of the speed limit
- Shay Lane – the extension of a 20MPH limit will be consulted upon for a greater extent of Shay Lane, by Wakefield MDC

150. Grant applications

Walton Library have provided a copy of their lease agreement enabling the release of the £1,000 parish council grant previously agreed.

151.1. Waterton Academy Trust application

The details of the £250 grant application for a contribution towards the School Forest project was discussed.

RESOLVED: The £250 grant to Waterton Academy Trust was approved.

151.2. Waterton Academy PTA

The details of the £250 grant application for a contribution towards the Gardening Club project was discussed.

RESOLVED: That £250 grant to the Waterton Academy PTA is approved

151. Parish newsletter

A draft of the next newsletter has been circulated prior to the meeting. The draft was discussed. Information will be added on the newly co-opted members of the parish council, grant recipients and a range of smaller amendments made to the draft. The newsletter will be circulated in March. A Summer newsletter will be produced in June 2022.

152. January 2022 bank reconciliation

The reconciliation was noted. Accounts paid totalled £7,641.11 for January 2022 and income received totalled £1,184.88. The account balances at the end of January 2022 are:

Current a/c:	£1,228.37
Barclays Business Res a/c:	£47,836.27
HSBC & Nationwide deposit a/cs:	<u>£50,985.21</u>
Total	£100,049.85

153. Planning Committee

A discussion was undertaken on the four current planning applications received by Wakefield MDC in the last month, but no actions were raised.

A discussion was undertaken on the Planning Inspectorate's decision on application APP/X4725/W/17/3174934 (land adjacent to Oakenshaw Lane). The temporary planning permission appeal decision expires in May 2022. The Parish Council discussed whether it should seek to notify the Planning Team at Wakefield MDC to expect a planning application from the applicant or the planning authority to ensure it enforces the planning conditions granted in 2018. The land appears to be within the Crofton Parish.

RESOLVED: The Parish Council contact Crofton Parish Council in relation to making representation to Wakefield MDC Planning on the Oakenshaw Lane temporary planning permission conditions.

154. Floral displays

Plans for the 2022 floral displays were discussed. Details of all the 2021 sponsors will be sought and an order placed for hanging baskets only at this time. Cost for sponsors will remain at £110. The issue of Christmas trees and the lamppost bracket will be explored further with the contractor.

RESOLVED: The Parish Council commission 48 hanging baskets from the existing supplier (based on the quotation supplied), to be erected no later than 31 May 2022.

RESOLVED: That the Florals Working Party meet with the existing supplier to discuss arrangements for 2022 Christmas trees.

155. Working party update

- Recreation Field and Playground Working Party – the contractor has been chased to repair the Walton Park seat slats. Walton Park play area bridge repair – the part is on order and is estimated to take 4-6 weeks to arrive
- Jubilee – the Jubilee bench contractor has provided an estimate of £1300, including fitting and delivery but we are awaiting design ideas for a decision to be made. None of the usual groundwork companies the council uses are prepared to offer a quote for the proposed

rockery, either as this is work they are not prepared to take on, or do not have capacity in the timeframe. Additional contractors have been suggested to contact.

- Coronation Cottage & Tennis Club Working Party – Cllr Carlon is to work up the draft specification for the proposed works to redevelop the tennis club site
- Environmental working party – the proposed tree pruning in Walton Park is being considered by Wakefield MDC Planning. No further tree works have been identified at this time.

156. Quotes for works

- Tennis club tree works – a second quotation to be chased up
- Jubilee Field site investigation – an additional quotation to be chased from AC Environmental Ltd to complete all the site works

DRAFT



Waterton Academy Trust
The Grove
Walton
Wakefield
WF2 6LD
01924 240767
watertonacademytrust.org

3rd March 2022

Mr. N Shaw
Walton Village Hall
School Lane
Walton
WF2 6PA

Dear Mr. Shaw

RE: Proposed Village Green

I am writing in direct response to your letter dated 14th October 2021.

Having discussed your request with the school and Trustees, I have been instructed to inform you that we do not feel it appropriate to release the identified land to the Parish Council. The main premise for the Trustee's decision revolves around the children of Walton Primary Academy wishing to maintain the area as a wildflower reserve.

Although we acknowledge this is not the response you were hoping for, Trustees also requested that I inform you of their support for such a communal space and that they are keen to support in whatever capacity they are able.

I trust my response makes clear our position. I look forward to working with you and supporting the Parish Council with this endeavor in the future.

Yours sincerely

Mr D Dickinson OBE
CEO
Waterton Academy Trust

ITEM 8

Kavanagh,
Ross <ross.kavanagh@arcadis.com>
to me

Thu, 10 Mar, 16:48 (17 hours
ago)

Good afternoon,

I refer to the attached document which relates to Walton Parish Council members discussing the feasibility of creating a village green/ community space shown on the attached plan, to relocate the memorial away from the roadside along Shay Lane.

For this proposal to go ahead, there would have to be an agreement for The Walton Academy Trust to surrender part of its lease and subsequently donate the land to yourselves. In this case, the first step is to contact the trust and see whether they are happy to give away this land. I know from previous correspondences a resident overlooking the field had enquired to purchase the land, but nothing ever progressed. Whether this was because the school rejected the proposal remains unknown.

Even if the Academy Trust was willing to surrender this piece of land, the Council would then need to obtain Secretary of State consent under Part 3 Schedule 1 Academies Act 2010 (this is in respect of any land used by a school in the last 8 years regardless of whether that school is open or closed) and under section 77 School Standards and Framework Act 1998 (this is for change of use/ disposal of any playing field land used as such in the last 10 years). This will involve a significant amount of work for both the Academy Trust and the Council.

In the first instance, would it be worth the Parish Council sending a letter to the Academy Trust with a supporting email/ letter from the Council to state they are happy with the proposal.

I look forward to hearing from you.

Ross Kavanagh BSc (Hons)
Junior Consultant - Property & Asset Management
Arcadis LLP

Mobile: 07741296055

ross.kavanagh@arcadis.com

FEBRUARY 2022 BANK RECONCILIATION

ITEM 9

<u>2021/22</u>						
February	PETTY CASH	CURRENT A/C	BUS. PREM. A/C	SAVINGS	DEPOSIT	TOTAL
						BALANCES
Balances as per the Accounts end Jan	0.00	1228.37	47836.27	50097.48	887.73	100049.85
Add Receipts for month		1339.38		17.29	0.01	1356.68
Less Payments for month		3266.41				3266.41
Transfers		2000.00	-2000.00			0.00
Balances as per the Accounts end Feb	0.00	1301.34	45836.27	50114.77	887.74	98140.12
Less receipts paid in in March						0.00
TOTAL	0.00	1301.34	45836.27	50114.77	887.74	98140.12

PAYMENTS

[illegible]

RECEIPTS

[illegible]

WALTON PARISH COUNCIL
PLANNING APPLICATIONS VALIDATED AND DECIDED

	DATE VALIDATED/ DECIDED	LOCATION	DESCRIPTION OF APPLICATION	STATUS
APPLICATIONS VALIDATED				
21/01778/OUT	3.3.22	Land To Rear The Old Alehouse, Greenside, Walton, WF2 6NN	Proposed detached dwelling with detached garage plus associated works (Outline application for access only with all other matters reserved)	Awaiting decision
22/00521/FUL	9.3.22	18 Manor Rise, Walton, WF2 6PE	Proposed undercroft parking bay car port with bedroom over and loft	Awaiting decision
22/00496/FUL	10.3.22	2 Elmwood Avenue, Walton	Proposed rear conservatory	Awaiting decision
16/03005/S7301	21.3.22	51 Oakenshaw Lane, Walton	Removal of condition 3 (personal consent and temporary occupancy period) of application reference no: 16/03005/FUL dated 22.03.2018 (Change of use of land to a site for one gypsy family including the erection of a stable block - Part retrospective. (Resubmission of App No: 14/02433/FUL)) to allow for occupancy on a permanent basis	Awaiting decision
APPLICATIONS DECIDED				
22/00185/TPO	10.3.22	Properties on The Stables, Walton, WF2 6TA	Crown Lift and Crown Reduction of Overhanging Branches	Refusal of Consent, w
LICENSING APPLICATIONS				

Planning Services

Application Number: 22/00185/TPO
Date of Application: 27 January 2022
Date Decision Issued: 10 March 2022

**Service Director for Planning and
Transportation: Bronwen Knight**

Wakefield One
PO Box 700
Burton Street
Wakefield
WF1 2EB

Typetalk calls welcome

Mr Neil Shaw
Walton Parish Council
Village Hall
School Lane
Walton
Wakefield
WF2 6PA

Town and Country Planning (Tree Preservation) (England) Regulations 2012

Refusal of Consent to Carry Out Works with Alternative Works Given

Description and Location of Application

Crown Lift and Crown Reduction of Overhanging Branches to Properties on The Stables,
Walton, Wakefield WF2 6TA

at: Walton Park Walton Wakefield WF2 6TA

Particulars of Decision

Consent to carry out works on trees is REFUSED for the following reason(s):-

1.The proposed works to remove branches overhanging adjoining properties on Stables Road cannot be supported from an Arboricultural perspective. It is felt that those works would result in a significant detrimental impact upon the trees themselves, as well as a negative impact upon the amenity associated with the trees. It would also set a dangerous precedent in terms of similar tree work applications going forwards in respect of other protected trees.

The proposed works as set out above are considered to be detrimental to the health and visual amenity value of the tree/s and does not comply with good arboricultural practice

Alternative works that are APPROVED:

2.The following works only would be agreeable from an Arboricultural perspective:

Crown lift the trees to achieve a maximum clearance over the adjacent garden spaces and surrounding ground levels of 3metres between the branch tips and the relevant surfaces. No pruning wounds greater than 80mm in diameter to be generated as a result of the works.

Crown reduce the tree canopies to achieve a maximum clearance of 2metres between the branch tips and the adjacent structures. No pruning wounds greater than 80mm in diameter to be generated as a result of the works.

3.This work should be carried out in accordance with BS3998:2010 (British Standard for Tree Work). Reason: Tree Work Condition - To comply with good practice and ensure that the work is undertaken in a competent manner.

4.The works for which consent is hereby granted shall be completed before the expiration of two years from the date of this decision. Reason: To reduce future uncertainty with regards to authorised tree work and to limit the time during which the local authority would need to monitor progress.

This decision is based on the following plans(s):-

Plan Type	Reference	Version	Date Received
Application Form			27.01.2022

Notes

1.This consent does not give permission to enter the land of a third party in order to carry out any tree works, permission must be obtained from the owner of the land before any works are carried out.

Informative

If you are aggrieved by any part of the Council's decision you have a right of appeal.

The Environment Appeals Team
Trees and Hedges
Room 4/04 Kite Wing
Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

See <https://www.gov.uk/government/organisations/planning-inspectorate>

The appeal should be lodged within 28 days of the council's decision

Service Director for Planning

B. Knight

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FURTHER INFORMATION

Now that your application has been determined, this information sheet is intended to inform you of your options.

If you wish to talk to someone about your application, please contact Development Control and quote your Application Number: 0345 8 506 506 or devcontrol@wakefield.gov.uk

GRANTED

If your application has been granted, please be aware that the following may apply to you.

TIMESCALES

- If you do not begin the development within the period specified on your decision notice, the permission will lapse.
- If the development is begun but not completed we can, in certain circumstances, require that it is completed within a specified period.

CONDITIONS

If your application has been granted subject to conditions you may be required to submit information to discharge of conditions these conditions. Some conditions must be discharged before development can commence.

The form for discharge of condition applications can be found using the following link https://ecab.planningportal.co.uk/uploads/appPDF/X4725Form027_england_en.pdf a fee will also be payable.

OTHER CONSENTS

This is only a Planning Permission; it does not necessarily mean you can start your development. You must also assess the impact of the following on your development:

- It may be necessary to obtain approval under the Building Regulations. This is handled by our Building Control Department.
- This permission does not entitle you to obstruct a Right of Way. If you need to stop up or divert a footpath or bridleway to enable you to carry out the development you should contact our Public Rights of Way office.
- Any applications for Council grants towards the costs of the development will need to be approved before work starts.
- Your development may come under the jurisdiction of two different pieces of Civil Legislation: the Party Wall Act and Right to Light: see the MHCLG website for more information
- If your development requires you to alter any existing utilities (Drainage, Water, Electricity, Gas, Phone, Cable, etc.) then you will need to liaise with the appropriate organisation.

Do not start your development until you have all the applicable consents

GROUND STABILITY

- This Planning Permission does not constitute any guarantee as to the stability of the site.

GRANTED WITH CONDITIONS, SPLIT DECISION OR REFUSAL

If your application has been refused, in part or in full, or if there are conditions attached to the grant, then you may wish to consider making a resubmission or an appeal.

APPEALS

If you are aggrieved by this decision, then you may be able to make an appeal. Appeals in England and Wales are handled (on behalf of the Secretary of State for the Ministry of Housing, Communities and Local Government) by the Planning Inspectorate in Bristol.

There are strict time limits on when Appeals can be made and you are urged to visit <https://www.gov.uk/government/organisations/planning-inspectorate>. Alternatively information about all aspects of the Appeal Process are available from the Planning Inspectorate, and the Planning Portal.

INFORMATION

BUILDING CONTROL

01924 306557

buildingcontrol@wakefield.gov.uk

www.wakefield.gov.uk/Planning/BuildingControl

PUBLIC RIGHTS OF WAY

0345 8 506 506

prowteam@wakefield.gov.uk

www.wakefield.gov.uk/CultureAndLeisure/ParksAndOpenSpaces/Footpaths/default.htm

PLANNING INSPECTORATE

<https://www.gov.uk/government/organisations/planning-inspectorate>

The Planning Inspectorate,
Temple Quay House,
2 The Square, Temple Quay,
Bristol BS1 6PN

PLANNING PORTAL

The Planning Portal is the UK Government's online planning and building regulations resource. Use this site to learn about planning and building regulations, and appeal against a decision and research government policy.

www.planningportal.co.uk

MHCLG (MINISTRY OF HOUSING, COMMUNITIES AND LOCAL GOVERNMENT)

MHCLG is the central Government Department responsible for planning policy and building regulations.

<https://www.gov.uk/government/organisations/ministry-of-housing-communities-and-local-government>

ITEM 11

QUEEN'S JUBILEE EVENT

The following issues to be raised in relation to the planning for a Queen's Jubilee event:

We wondered if it would be possible if Paul could mark out a 50m running track on the Rec please?

We need lots of volunteers to run the event and would like to ask Parish Councillors if they could spare an hour or two to help fill any of the following roles please?

- We need bakers to bake and donate cakes
- we need sandwich makers- the morning of Thursday 2nd June
- helpers to box up food the morning of 2nd June
- helpers to hand out food boxes from mid day 2nd June for an hour or so
- We need a face painter ... any contacts please?
- We need a referee to judge, assist Games Mistress Kate and generally keep an eye on the games, Tug O' War, egg and spoon race, sack race etc. kids and adults races. From about 1-30- 2.30
- we need a handful of Marshals wearing hi viz to be present mid day until 3pm?
- we don't have a budget for St John Ambulance so we also need a volunteer First Aider from mid -day until 3pm, does anyone have a contact please or can the PC assist with funding St John Ambulance circa £100

Thank you in advance

Wendy & Kate

Walton Parish Council – Working Parties

Purpose

The purpose of the Parish Council Working Parties is to progress practical matters between Council Meetings. As such they should contribute to driving forward the Council's objectives and streamlining the amount of discussion required at Council Meetings. Working Parties cannot lawfully make decisions themselves but can, and should, make recommendations (in the form of proposed resolutions) for adoption at meetings of the Parish Council. Recommendations and reports need to be submitted to the Clerk at least a week before the Council Meeting to be included in the agenda.

Working Parties may be focussed on ongoing activities (for instance where regular inspections and risk assessments of assets are required) or exist only to deliver a specific project (for instance the Neighbourhood Plan or development of the Tennis Courts).

The Parish Council may create or disband Working Parties and may expand their terms of reference as required.

It is proposed that the Council adopt the resolutions that:

- 1) The requirement for, and terms of reference of, each Working Party will be reviewed annually by the Working Party itself, prior to the Annual Meeting of the Parish Council.
- 2) All Working Parties should have a minimum of two Councillors, with no maximum limit. Working Parties can co-opt non-councillors where they have relevant skills and knowledge.

Unless specifically mentioned, the Clerk does not need to be a member of Working Parties or attend meetings. However, the Clerk should support the activity of Working Parties by notifying them when tasks are due, such as conducting risk assessments, renewal of supply contracts, planning applications, etc.

It is proposed that the Council adopt the resolution that:

- 3) At the Annual Meeting of the Parish Council, when councillors are appointed to Working Parties, one councillor shall be appointed to chair each Working Party. The Chair will be responsible for convening meetings of the Working Party, ensuring that the Working Party's activities are aligned with the wishes of the Parish Council, and bringing proposals from the Working Party to Council Meetings.

Proposed Working Parties for 2022/3

The following Working Parties exist as at March 2022:

- Planning – propose to retain
- Village Hall – propose to combine with Coronation Cottage (as it was in the past).

- Coronation Cottage & Tennis Club – propose to disband with responsibilities divided between Village Hall and Tennis Club refurbishment
- Recreation Field and Playground – propose to combine with Tree
- Environmental Improvements – floral items moved to its own working group to give more focus.
- Tree – propose to combine with Rec & Playground
- Communications – propose to retain
- Footpath – propose to disband as Environment already has footpaths within its TOR.
- Tennis Club refurbishment – propose to combine with TC element of Coronation Cottage & Tennis Club

The following Working Parties and terms of reference are proposed for the 2022/23 council year:

(Deletions from existing terms of reference are shown struck through, additions are shown underlined, explanatory comments are shown in italics)

Planning

- ~~1. The “Working Party” will consist of a minimum of 2 and a maximum of 4 Parish Councillors.~~
- ~~2. Will operate in conjunction with the Parish Council on a voluntary basis~~ To review planning applications submitted to the Local Planning Authority within the Parish of Walton as provided by the Clerk each month.
3. To review the need for representations in respect of appeals against the refusal of planning permission.
4. To review the need for representations in respect of enforcement action or breaches of planning regulations.
5. To review the need for representations on all Public Entertainment Licence applications as notified to the Parish Council by the Local Licensing Authority.
6. To report on any relevant planning applications of interest and present a proposed response for consideration at the monthly Parish Council meeting.
7. To take into account parishioners’ views in any response.
8. To ensure all planning applications are given full consideration, including the arrangement of presentations by applicants if appropriate.
9. To advise the Parish Council on future development plans for the village.
10. To undertake project work as directed by the Parish Council.
11. To review the need for representations to the appropriate authority in respect of all health care, social care, community care, housing matters and public transport services.
12. To review the need for representations to the appropriate authority in respect of highway matters.
13. To review all other matters which are the responsibility of third party agencies and affect directly the Parish’s built environment and infrastructure.
14. To advise the Parish Council on an appropriate response to be submitted by the Clerk on behalf of the Parish Council as agreed at each monthly Parish meeting.
15. To refresh the Walton Neighbourhood Plan as required.

Village Hall & Coronation Cottage

The Working Party will ~~consist of a minimum of 2 and a maximum of 6 Parish Councillors~~ covering the following three aspects with no less than 2 Councillors to cover any aspect:

- a. The Village Hall building and Car Park.
- b. Coronation Cottage.

c. Village Hall internal arrangements.

For aspects (a) & (b), the Working Party will:

1. Regularly inspect the properties and make recommendations to the Parish Council for maintenance and refurbishment.
2. In conjunction with the Clerk to the Parish Council, maintain a schedule of inventory of all items owned by the Parish Council in the two properties.
3. Carry out a risk assessment for Health and Safety purposes in conjunction with the Clerk on an annual basis for the Village Hall and Car Park and every eighteen months for Coronation Cottage according to the agreed review plan.
4. Carry out a Fire Safety risk assessment in conjunction with the Clerk on an annual basis for the Village Hall and Car Park and every eighteen months for Coronation Cottage according to the agreed review plan.
5. Advise the Parish Council on suitable contractors to carry out any required maintenance or refurbishment.

For aspect (c), the Working Party will:

1. Regularly inspect at least once per year the condition of the kitchen, toilets, and floors throughout and make recommendations to the Parish Council for improvement.
2. Regularly inspect at least once per year the condition of the kitchen equipment and utensils and make recommendations to the Parish Council for improvement.
3. Regularly review at least every four years the Hiring Policy for the Village Hall and make recommendations to the Parish Council for any changes.

Park

(aka Recreation Ground, etc. and including trees, as that's where they all are)

~~1. The Working Party will consist of a minimum of 2 and a maximum of 4 Parish Councillors.~~

~~2. The Working Party will:~~

1. Regularly *(should we specify a minimum interval?)* inspect the Playground Equipment and Recreation Ground (including seating) and make recommendations to the Parish Council for maintenance and refurbishment.
2. In conjunction with the Clerk to the Parish Council, maintain a schedule of inventory of all items owned by the Parish Council in the Playground and on the Recreation Field.
- ~~3. On an annual basis, and in conjunction with the Clerk, arrange an independent safety check of the Playground Equipment by a suitable contractor. (Clerk can arrange without Working Group intervention?)~~
4. Advise the Parish Council on the implications and actions required resulting from the annual safety inspection report.
5. Advise the Parish Council on suitable contractors to carry out any required maintenance or refurbishment.
6. Select from time to time a suitably qualified arboricultural contractor to provide a management plan of the trees. Such management plan to include, on at least a biannual basis, a survey of trees and a document identifying and highlighting any safety concerns, health or growth issues and any remedial works necessary.
7. Review twice yearly the report of the ~~management~~ arboricultural contractor.
8. In conjunction with the Clerk to the Parish Council, obtain estimated costs for any remedial work proposed.
9. Prioritise work and make recommendations to the Parish Council.

Parish Environment

- ~~1. The "Working Party" will consist of a minimum of 2 and a maximum of 4 Parish Councillors~~
- ~~2. Will operate in conjunction with the Parish Council on a voluntary basis to review bi-monthly the arrangements currently in place with the Probation Service and the work their teams are carrying out for the Parish Council~~
3. Monitor and inspect ~~twice~~ yearly the condition (including a risk assessment for Health and Safety purposes) of the village seats, village signs, Jubilee Field, Tennis Club, Bus Shelter and War Memorial in order to keep them to good standard.
- ~~4. On an annual basis, and in conjunction with the Clerk, carry out a risk assessment for Health and Safety purposes on the assets mentioned above according to the agreed review plan.~~
5. Report to the Parish Council ~~twice~~ a yearly regarding the current state of the stone walls within the village.
- ~~6. Report to the Parish Council's nominated representative of any fly tipping or other unsightly dumping of rubbish. Fly tipping should be reported to WMDC ASAP~~
- ~~7. Report to the Clerk at least one week before a Parish Council meeting of any matter around environmental improvements in order for this item to be put on the agenda for discussion.~~
8. Monitor and inspect at least twice yearly all the listed footpaths in the village and report any improvements required to the Clerk for listing on the next meeting Agenda.
9. To take into account parishioners' views in any proposed environmental improvements.
10. To inform the Parish Council of any offers received from other parties of an environmental improvement to the village and advising the Parish Council on them.
11. Act on any advice from agencies in respect of the safety of the seats located around the village.
12. To undertake project work as directed by the Parish Council

Floral Displays

1. Make recommendations on the design and planting of hanging baskets and planters.
2. Make recommendations on Christmas decorations within the village.
3. Make recommendations on the choice of supplier of hanging baskets and Christmas decorations
4. Support the Clerk in identifying sponsors for hanging baskets.
5. ~~Liaise with The Clerk of the Parish Council and any company who may be responsible for the floral arrangements displayed around the village. Check monthly on the state and condition of the hanging baskets and tubs.~~

Communications

The Clerk to be a member of this working party because of their responsibility for executing changes to the website and making social media posts

1. To make recommendations to the Parish Council on format and content of the website and any social media used by the Parish Council;
2. To obtain quotes from external companies for approval by the Parish Council for any work relating to the website or social media and advise the Parish Council on suitable contractors to carry out such work;
3. To monitor costs to ensure they remain within the limits of any budget approved;
4. To produce and subsequently maintain drafts of the Publication Scheme for approval by the Parish Council;

5. To produce and subsequently maintain drafts of the Website Accessibility statement for approval by the Parish Council;
6. To produce and subsequently maintain drafts of the Social Media Policy for approval by the Parish Council;
7. To assist the clerk in ensuring the Parish Council's website and social media meets legislative and the Parish Council's own policy obligations;
8. To keep the Parish Council updated of any developments in the website or social media.
9. To take the necessary actions to ensure a newsletter is produced to the frequency and deadlines as resolved by the Parish Council.
10. To draft content and the design of the Parish Newsletter for adoption by the Parish Council.
11. To arrange for the distribution of the Parish Newsletter

Tennis Club Refurbishment

(No terms of reference exist currently)

(This is a fixed term working party until the re-purposing of the tennis club is completed)

1. To make recommendations on an alternative use (or uses) for the tennis courts and pavilion.
2. To support the Clerk in developing specifications for any ground and construction works required to deliver the changes of use resolved by the Parish Council.
3. To support the Clerk in applying for funding for any required works.
4. To make recommendations on the choice of contractors for any required works.
5. To make recommendations on any snagging and final sign off on completion of the works.

Finance

(Possible new working party?)

The Responsible Financial Officer (i.e. the Clerk) to be a member of this working party because of their responsibility for executing financial matters

1. To recommend an annual budget.
2. To support the RFO by reviewing the budget monitor document prior to submission to Council.
3. To make recommendations on any actions required to deal with significant budget variances.

CORRESPONDENCE TO THE PARISH COUNCIL

MARCH 2022

In the last month the Parish Council received the following correspondence:

From: **sandra carlon**

Date: Tue, 1 Mar 2022 at 11:15

Subject: Responsibility for Triangle Garden at Oakenshaw Lane Walton

To: <waltonparishcouncil@gmail.com>

Dear Sir

I write to query the Parish council's role this year and henceforth, in the maintenance of the Triangle Garden at Oakenshaw Lane.

Some history:

The area, the Triangle Garden, designated last year for a planter by Walton Parish Council (planter apparently donated from WMDC) was first cleared by residents, including myself, of Oakenshaw Lane, in 2018.

This action followed work by Sustrans, the cycle charity, who cleared the adjacent Sandal Curves Footpath and saw fit to leave a ten foot high pile of woodchip on the triangle.

Several of us gave up a Sunday to clear the pile, of our own volition, a not inconsiderable amount of work. We subsequently planted the area with 'extras' from our own gardens and a substantial amount of stock donated from Walton Herbs.

The persons responsible for placing the planter were considerate enough, without direction from anyone (given we had no notification of day/time of when their work was going to take place) to position the planter without disturbing the existing stock.

However, we have had no formal communication from the Parish Council either to acknowledge our efforts to date, or to inform us of the Parish Council involvement with the area (land apparently owned by WMDC) with regard to planting plans, maintenance responsibility, for the future.

Tending this garden over the last five years has been sporadic, given the many pressures on people's time (I myself already dedicate at least two hours per fortnight through the season, maintaining the 40 metre long grass verge alongside Oakenshaw Lane, adjacent to our property, with petrol driven lawnmower, funded from my own pocket. This in itself was a vital community service throughout the Pandemic daily 'walkabouts' when so many people needed pedestrian access to both sides of Oakenshaw Lane) In addition to which, I am committed full-time through the spring and summer to Walton Herbs/Books on the Lane. That being the case, I have to sadly resign from my involvement with the Triangle Garden.

However, I do not want to see all the hard voluntary work by several residents (whose circumstances have also changed) go to waste, given the speed at which areas become overgrown.

It also has to be said, that the garden, (prior to the placing of the planter) engendered great praise from the very many cyclists and pedestrians using the Sandal Curves Footpath/Trans Pennine Trail.

Could I therefore politely suggest the following:

1 Given there are several pockets of 'adopted' land throughout the village, tended by kind hearted, community conscious, good natured citizens, the Parish Council formally takes 'UMBRELLA' control of these areas, perhaps via the RHS' nationally acknowledged Britain in Bloom competition. Given the huge rise in community interest in the village via the hard work of Working for Walton, Friends of Walton Colliery Nature Park and Walton Community Library's Open Gardens weekend, and, apparent increase in the retired population, surely it would not be too onerous a proposition for the Parish Council to garner volunteers and action.

2 Secondly, given I hear there is funding available for community concerns in the village, could I request a sign at the Triangle Garden, acknowledging the gardens foundation by efforts of the residents, the stock donated from Walton Herbs and perhaps, even, requesting dog owners take their pets elsewhere for the purposes of relieving their doggie's bowels.

3 Thirdly, might I suggest, that should the Parish Council see fit to formally and properly 'adopt' the garden, and this be acknowledged via the placing of a sign, the residents of Oakenshaw Lane might at long last see some neighbourly acknowledgement of their parish precept, monies, which, to date, I feel, visually at least, appear to be channelled towards those parish precept paying residents who live within a five minute walk of the village hall/war memorial. The planter directly to the front of the village hall always looks so lovely.

I look forward to hearing from you.

Your sincerely

Sandra Carlon. Resident at 59 Oakenshaw Lane, Walton.

Community Governance Review - Report on Initial Recommendations

Raven, Andrew

Fri, 25 Mar, 16:01 (6 days ago)

Hello,

Thank you for taking the time to make a submission to the CGR. I am grateful that you have taken the time to express your views. All relevant submissions have been taken into account in preparing the initial recommendations. Any submissions which fall outside the terms of reference for the review have been discounted and cannot be taken into account.

This email is being sent to all those making a submission to the CGR. A hard copy will be sent to anyone who did not give an email address with their submission. Attached is a copy of the report of initial recommendations which is being made available on the Council's website at www.wakefield.gov.uk/elections/cgr . The previous documents are also still available on there for ease of reference. I would like to promote participation in the review so please feel free to

pass this email on to anyone you feel may be interested, or let me have their contact details and I will send copies to them.

There is now a second consultation period running until 31 May 2022 for comments on the initial recommendations.

The submissions made during the second consultation period will be considered and responses made to those submissions in a final report to be produced by 29 July 2022. That report will also set out final recommendations for changes or retention of existing parish arrangements for approval by a meeting of the full council. Elections in May 2023 will be on the parish boundaries as they are after the review.

Previous documents relating to the review along with full details of the review process are available at www.wakefield.gov.uk/elections/cgr , or you can also contact Electoral Services on 01924 305023 and we will provide paper copies to you.

If you have any questions about the review please email cgr@wakefield.gov.uk . I am happy to take any questions you might want to ask throughout the process but I would prefer, at least in the initial stages, to collate those questions and rather than answer them individually, answer them as FAQs to everyone. If appropriate the FAQs could then be made available on the Council website for all interested parties to see.

Kind regards.

Andrew Raven
Deputy Electoral Services Manager
Wakefield Council

Trail camera theft

Richard Godman-Sharples

Fri, 25 Mar, 18:16 (6 days ago)

Hi,

Just to make you aware I had a wildlife trail camera fixed to a tree in the wooded area behind Cherry Tree Road by the golf course to monitor the wildlife there. At some point this week someone has gone down there and hacked the cable off and stolen the camera, likely to sell it (I think on Facebook marketplace as I have seen a similar looking one on there). They have damaged the tree during the hacking process.

This has been reported to the police but there's little they can do.

I thought I'd make you aware as considering the obscure location this is likely someone local who regularly passes the area.

Kind regards,
Richard