

WALTON PARISH COUNCIL minutes

Minutes of the Parish Council Meeting held on 1st October 2019

Present: Cllrs: E Fairclough (Chair), K Shaw, P Lee, C Pearson, S Leith, S Birkby, C Wagstaff, J Carlon and E Prince.

In attendance: Cllr: F Heptinstall and M Cummings (WMDC Ward Councillors), 1 member of the public and the Clerk to the Council.

79. To receive apologies for absence.

Apologies were received from Cllr A Manifold (Ward Councillor), Cllrs. T Saunders and H Massey.

80. To receive declarations of interest.

None.

81. To approve the minutes of the Parish Council meetings held on 3rd September 2019.

Resolved to approve the minutes of the meeting held on 3rd September 2019 without amendment as a correct record.

82. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

The Clerk notified members an accident was reported regarding a child in the ladies' bathroom on 15th September 2019. The issue was resolved, and the child received no further first aid.

83. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

A resident attended to report Arriva had cancelled the bus service number 506 running from Walton to Kettlethorpe. The service was used by local children to get to and from school. The service was busy, with people standing due to insufficient seats. Members noted if Kettlethorpe was a local education authority school, it would be under WMDC's control. The Ward Councillors agreed to investigate the issue.

84. To receive a report on the SAFE scheme and Police matters.

No one in attendance.

85. To receive reports from WMDC Ward 5 Councillors.

Councillor M Cummings wished to register the Ward Councillor's congratulations to Working for Walton for another successful Scarecrow's festival and thank the group for the fantastic work they do on behalf of the village. It was then reported:

- The deal with Persimmon and Brook farm is now on the cusp;
- Roadworks will take place on Elmwood Garth this month;
- The bin at the top of Cherry Tree has been replaced.

The Chair reported the planning appeal regarding the Driving Range was dismissed. The Clerk reported a resident request for a speed bump/zebra crossing outside the Village Hall due to its proximity to the park and reports of repeated parking on footpaths on the Cherry Tree estate causing a near miss accident to pedestrians having to walk on the road.

A member also reported cars parking too close to the junction on Brookland Road end.

Resolved to note the reports.

WALTON PARISH COUNCIL minutes

86. Finance & Governance

1. To approve accounts to be paid, already paid under delegated powers and income received September 2019.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £2,330.73 for September 2019, and income received of £19,526.50.

The account balances at the end of September are:

Current a/c:	£2,674.52
Barclays Business Res a/c:	£17,510.88
HSBC deposit a/c:	<u>£50,355.48</u>
Total	£70,540.88

Resolved: to approve the financial statements and payments.

2. To receive a budget monitor for the 5-month period April to August 2019, to consider virement and whether to establish a Village Hall maintenance reserve

The Clerk circulated an updated budget monitor following last month's meeting and noted the overspend of £6,422 on the additional playground equipment needs to be balanced against expenditure which will no longer be required.

The Clerk reported the Village Hall roof was leaking again and previous discussions were to consider setting up a Hall maintenance reserve to include the cost of a new roof. Based on an illustrative quote ranging from £30,000 to £57,000, it was considered £5,000 from future budgets are to be ring-fenced under this new reserve.

Resolved

- (i) reduce the budget set aside for elections, neighbourhood projects and £522 from the recreation ground to cover the overspend;
- (ii) to establish a Village Hall Maintenance reserve and pay £5,000 each year into this reserve starting from next financial year;
- (iii) to defer payment of any surplus from this financial year pending next budget review in January 2020.

3. To consider and approve the writing off a debt.

The Clerk noted a sponsor who had a floral display erected this year has indicated they will not pay the donation due to personal circumstances.

Resolved to write off the debt of £100 if this is not forthcoming.

87. To consider correspondence received.

The Clerk summarised the correspondence received this month and listed the invitations.

Resolved

- (i) Three members to attend the Dedication Ceremony organised by Working for Walton on 19 October 2019 on behalf of the Parish Council; and
- (ii) The Chair to attend an opening ceremony at Walton Primary Academy for their new pond installation following the grant awarded by the Council for this project.

88. Planning Working Party.

1. To consider planning applications validated and decided July and August 2019

There have been 1 application validated and 3 applications decided since the last meeting.

Resolved to note the validated and decided applications.

WALTON PARISH COUNCIL minutes

2. Public Bodies (Admission to Meetings) Act 1960 s1(2) – In view of the confidential nature of the business concerned, to resolve to exclude the Press and Public to receive an update on the proposed lease for the allotment space.

The Clerk reported no update has been received but a meeting may take place this month to progress.

89. Village Hall and Coronation Cottage Working Party

1. **To consider the purchase of a new freezer or a fridge freezer.**

Previous requests has been made by hirers for a freezer to house ice cream for children's parties and ice for evening functions.

Resolved to delegate authority to the Clerk to purchase a small table-top freezer up to the value of £100 plus VAT.

2. **To consider quote for repairs to the roof of the garage at Coronation Cottage.**

Resolved to approve the repair work at a cost of £80 plus VAT.

3. **To receive a report on a meeting with members of the Walton Tennis Club.**

The Clerk reported following a meeting with members of the Tennis Club, they will accept responsibility for the maintenance and upkeep of the surrounding areas to the courts, namely being the strip of land between the hedges and the fence alongside School lane and the grassed area next to the Clubhouse but it was requested the Parish Council remove the overgrown grass in the first instance.

Members of the club will revert to the Parish Council on their proposals this month given their current lease is due to terminate soon.

Resolved to note the report.

90. To receive an update on Walton Community Library.

Cllr Lee reported following a productive meeting with ENGIE, head of terms are almost agreed on their relocation. Building on the hub has commenced and is due to be completed in June 202 when the library will be expected to move in.

It was felt by Cllr Lee the School did not acknowledge the positive impact the Library had on the School in terms of the initiatives it runs within the school and felt these links would cease once the library relocated.

Resolved to note the report.

91. To review proposed amendments to the Council's Disciplinary and Grievance policy together with the proposed terms of reference for the Staffing Committee.

The Clerk reported NALC and YLCA intend to circulate further amends but in the interim, it was advised the amended policies should be adopted as the previous policies were out of date.

Resolved

- (i) To accept the amends to the Disciplinary and Grievance policies;
- (ii) To approve the Terms of Reference for the Staffing Committee.

92. To receive matters reported directly to the Clerk.

None.

Meeting closed at 8.35 p.m.