

# WALTON PARISH COUNCIL minutes

## Minutes of the Parish Council Meeting held on 2<sup>nd</sup> April 2019

**Present:** Cllrs: E Fairclough (Chair), K Shaw, S Birkby, C Wagstaff, T Saunders, S Leith, P Lee, C Pearson, J Carlon and E Prince

**In attendance:** Cllrs: A Manifold (WMDC) F Heptinstall (Ward Councillor), Sgt Matt Jackson and the Clerk to the Council.

**217. To receive apologies for absence.**

Apologies were received from Cllrs: M Cummings (Ward Councillor) and Cllr H Massey.

**218. To receive declarations of interest.**

None.

**219. To approve the minutes of the Parish Council meetings held on 27th February and 5<sup>th</sup> March 2019.**

**Resolved** to approve the minutes of both parts of the meeting held on 27th February and 5<sup>th</sup> March 2019 without amendment as a correct record.

**220. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.**

Press release will be issued shortly regarding playground.

Pilates Fit will no longer be hiring.

**221. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.**

None.

**222. To receive a report on the SAFE scheme and Police matters.**

Sgt Jackson confirmed 23 hours worked in March. There were 2 house burglaries, one other burglary, one theft from a vehicle and one Anti-Social Behaviour. The house burglary on 28 March concerned items taken from Kitchen worktop. Two suspects have been caught from the burglary on 19 March 2019 whilst committing another offence. Sgt Jackson believes there are a few travelling gangs targeting certain areas and police are working to identify them.

A Cllr noted that a recent scam has been reported involving suspects calling residents pretending to be from HMRC asking for unpaid tax to be made over the phone. Residents are asked to beware.

**Resolved** to note the reports.

**223. To receive reports from WMDC Ward 5 Councillors.**

Councillor F Heptinstall reported:

- Concerns raised by a resident regarding the roundabout at Brooklands was progressed with Highways who commented that the roundabout was a ‘Highway feature’. Ward Councillors are meeting Highways onsite to discuss this further.
- Work on Brooklands play area has begun. WMDC has taken away the memorial bench whilst work is being undertaken and will return following completion.
- Ward councillors have supported an application for £2,000 towards the School Lane playground for seating and/or bins.

Cllr Shaw wanted to thank the Ward Councillors for supporting the Parish Council again with funds for the School Lane area.

**Resolved** to note the reports.

**224. Finance & Governance**

## WALTON PARISH COUNCIL minutes

### 1. To approve accounts to be paid, already paid under delegated powers and income received March 2019.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £4,352.20 and income received of £4,482.56 in March. The Clerk reported a new vacuum cleaner was purchased as the previous cleaner broke beyond repair.

The account balances at the end of March are:

Current a/c:	£(346.75)
Barclays Business Res a/c:	£34,485.46
HSBC deposit a/c:	<u>£50,355.48</u>
Total	£84,494.19

**Resolved:** to approve the financial statements and payments.

### 2. To receive a draft budget monitor for yearend 2018/19

The Clerk noted the Parish Council has received £28,000 higher income than the previous year, mainly attributable to the CIL monies, higher interest and hirings. The Parish Council accumulated approximately £5,000 more income than forecasted which is offset by the higher expenditure leaving a difference of £120 funded from reserves.

The Clerk noted the Parish Council has received a quote for a replacement roof which has not been accounted for within the budget approved in January 2019. Cllrs felt a reserve should be established to set aside monies for a replacement roof in approximately 10-15 years which is the expected remaining life expectancy of the current roof. Cllrs agreed to review this in September 2019 when the first budget monitor will take place after the playground and some of the Village Hall refurbishments will have taken place.

**Resolved** to note the report.

### 3. To review the system of Internal Control and its effectiveness for 2019/20

**Resolved** to approve the system of Internal Control and its effectiveness for 2019/20.

### 3. To consider the purchase of anti-virus software for PC Computer and additional devices.

**Resolved** to purchase new anti-virus software from Norton for 3 devices.

### 5. To consider renewal of the subscription of YLCA

**Resolved** to renew subscription of YLCA for 2019/20 at a cost of 736.

### 6. To consider renewal of the waste contract with WMDC

**Resolved** to renew waste contract and authorise the Clerk to sign the documentation at a cost of £441.13 plus VAT.

### 225. To consider correspondence received.

The Clerk summarised the correspondence received in March 2019.

**Resolved:**

- (i) To allow W4W to utilise the car park at the Village Hall for the Classic Car Show 2019 if there is no event booked at the hall;
- (ii) To confirm to the Tennis Club that they are responsible for the surrounding boundaries to the Tennis Courts.
- (iii) to note correspondence received.

## WALTON PARISH COUNCIL minutes

### 226. Planning Working Party.

#### 1. To consider planning applications validated and decided March 2019

There have been 4 applications for Walton validated and 1 application decided since the last meeting.

#### Resolved:

- (i) To formerly object to application 19/00153/FUL 28 Cherry Tree Road on the following grounds:
  - The area is known to suffer from drainage problems in the combined sewerage system particularly in times of heavy rainfall. The application would appear to contravene Policy 13 of the Walton Neighbourhood Plan as it would lead to an increase in flood risk and drainage problems and does not seem to provide a sustainable solution.
  - The Parish Council expects the applicant adheres to the WMDC's Residential Design Guide and considers the proposed plan contravenes this on the basis it is over development;
  - The proposed plans would adversely affect the streetscene and out of kitler with the nature of the locality.
  - The on-site car parking provision is cramped and excessive particularly where it is shown that the front garden is entirely taken over by hardstanding for 2 vehicles.
- (ii) To note all other validated and decided applications.

#### 2. To consider next steps regarding the allotments at the Grove.

**Resolved** to review draft lease issued by the developer and submit comments.

#### 3. To receive a report on a meeting with working for Walton on the Village Map

**Resolved** to note the report from Cllr J Carlon and to await further reports as the project progresses.

### 227. Village Hall and Coronation Cottage Working Party - to receive reports.

#### 1. To consider quote for sanding and repainting railings outside village hall.

**Resolved** to approve the quote for repainting railings outside the Hall at a cost of £120.

#### 2. To receive a report on the Fire Risk Assessment and authorise Clerk to purchase signs and consider quote for custom-made fire guard.

The Clerk noted previous advice from Fire Safety Officer was to implement fire evacuation drills. The Clerk intends to email hirers to request they put a fire evacuation procedure in place and that drills will need to take place once a year for each hirer.

#### Resolved

- (i) to approve the quote for a new custom-fit guard for the Committee Room heater;
- (ii) to authorise the Clerk to purchase a new sign for the Cellar door on the debit card;
- (iii) to appoint Cllr Chris Pearson as the Designated Fire Officer on behalf of the Parish Council;
- (iv) to receive the report of the report.

#### 3. To consider quote for works at Coronation cottage.

**Resolved** to delegate authority to Clerk to negotiate additional flagging at the rear garage to the current quote and commission work up to a limit of £1,000.

#### 4. To consider specifications and quotes for the refurbishment of the toilets within the Hall.

The Clerk reported efforts had been made to obtain quotes from 4 organisations (including WMDC) with only 2 quotes returned.

## WALTON PARISH COUNCIL minutes

### Resolved

- (i) To suspend Financial Regulations 11.1(h) requiring 3 quotes and commission the cheapest quote up to a cost of £9,725 plus VAT for work to begin on 12 August 2019;
- (ii) To approve the specification with the addition of a wall mounted baby change unit to be affixed in the Disabled toilets.

### 228. Recreation & Playgrounds Working Party - to receive reports.

#### 1. To set date/time for playground launch and agree arrangements

##### Resolved

- (i) to set the as 2<sup>nd</sup> June 2019 at 2pm and open the Village Hall for use by the public;
- (ii) To book an entertainer and authorise the Clerk to spend up to £1,000 on preparations for the event.

#### 2. To approve specifications for picnic benches and flat bench for recreation ground.

##### Resolved

- (i) To request if Ward Councillors would extend their offer of £2,000 towards extra seating by £570.10;
- (ii) To authorise the Clerk to purchase a new cover sign for the Playground to cover the existing wooden board.

### 229. Environmental Improvements Working Party - to receive reports.

#### 1. To receive a report on the planters outside Cherry Tree Stores/The Grove and to consider replacements.

**Resolved** to request if W4W still wished to fund a replacement planter outside Cherry Tree Stores.

#### 2. To consider the purchase of plants for stone planter, war memorial and Walton locks.

**Resolved** to authorise the Clerk to purchase plants on the debit card for these planters.

#### 3. To consider purchase of plants at Walton Primary School entrance subject to School's permission.

**Resolved** to authorise the Clerk to purchase the plants on the debit card if and when permission is given by the School for planting.

### 230. Tree Working Party - to receive reports.

Nothing to report.

### 231. New website working party – to receive reports.

Nothing to report.

### 232. To review minutes for Annual Parish Meeting May 2019

**Resolved** to note the draft minutes.

### 233. To consider if the Parish Council wishes to commemorate the 60<sup>th</sup> anniversary of the Walton Colliery disaster on 22nd April 2019 and potential ways in doing so.

## WALTON PARISH COUNCIL minutes

**Resolved** to note various events planned around the village and for the Parish Council to assist if requested.

- 234. To receive matters reported directly to the Clerk.**  
None.

Meeting closed at 10.05 p.m.