

# WALTON PARISH COUNCIL minutes

## Minutes of the Parish Council Meeting held on 4<sup>th</sup> December 2018

**Present:** Cllrs: E Fairclough (Chair), K Shaw, C Pearson, H Massey, S Leith, P Lee, S Birkby E Prince, T Saunders, C Wagstaff

**In attendance:** Cllrs: M Cummings (WMDC), one member of the public & the Clerk to the Council.

**133. To receive apologies for absence.**

Apologies were received from Cllrs J Carlon, F Heptinstall and A Manifold (WMDC) and Sgt M Jackson.

**134. To receive declarations of interest.**

None.

**135. To approve the minutes of the Parish Council meetings held on 6<sup>th</sup> November 2018**

**Resolved** to approve the minutes of the meeting held on 6<sup>th</sup> November 2018 without amendment.

**136. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.**

None.

**137. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.**

A resident notified the Parish Council he was one of 15 objectors to planning application 18/02288/FUL on the Cherry Tree estate. The residents were concerned the plans submitted to the planning authority did not show a scale of the anticipated building. Cllrs believed this was not mandatory but planning officers were duty bound to respond to enquiries and can provide access to plans. Cllr Lee recalled the Parish Council did comment the plans did appear to be over development and the dormer windows were not in keeping with the surrounding properties.

**138. To receive a report on the SAFE scheme and Police matters.**

Sgt M Jackson was not in attendance, but a written report was circulated.

The Chair updated members that 2 individuals trying to break into Walton Manor and another property driving with no insurance have been apprehended. The Chair also passed on thanks from the police that attended the Christmas Light-switch on 2<sup>nd</sup> December, for making them feel welcome.

**Resolved** to note the report.

**139. To receive reports from WMDC Ward 5 Councillors.**

Cllr M Cummings reported:

- The Elmwood sign had been repaired;
- The Facilities Manager at WMDC would like to arrange a meeting re Brook Farm and dates will be provided in due course;
- Funding for the Brookland play area has been approved and work will begin in Spring 2019.
- She was sad to see low attendance at the PACT meeting, but another will be scheduled next year and advertised more extensively.

The Chair reported the storm drain near School Lane had been cleared. It was requested the hedges from Brooklands up to the nine arches be cut back.

**Resolved** to note the reports.

**140. Finance & Governance**

- 1. To approve accounts to be paid, already paid under delegated powers and income received November 2018.**

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The Clerk submitted details (copy attached to minutes) of accounts paid totalling £ 6,115.59 in November 2018 and £1,727.50 received.

The account balances at the end of August are:

Current a/c:	£ (2,122.84)
Barclays Business Res a/c:	£58,937.28
HSBC deposit a/c:	<u>£40,146.68</u>
Total	£96,961.12

**Resolved:** to approve the financial statements and payments.

### **2. To receive a budget monitor for the period April to November and forecast for the current financial year 2018/19.**

The Clerk circulated a forecast for the current financial year 2018/19 up to 30 November 2018. Whilst the Parish Council has overspent under some categories, this was counterbalanced with underspending in other categories. It is anticipated the Parish Council will breakeven or have a small surplus at yearend.

**Resolved:** to note the report.

### **3. To consider placing the Parish Council reserves in a high interest saving account.**

The Clerk circulated a cashflow forecast for the yearend and anticipated large expenditure for next six months. Consideration was given to investing in CCLA Property Fund, but the proposal was defeated on a vote. It was subsequently proposed to reinvest last years balance of £40,146 together with interest with a further £10,000 from the Barclays premium account. This was carried following a vote.

**Resolved:** To reinvest the sum of £50,146 plus interest in HSBC money market account for 1-year fixed access.

### **141. To consider correspondence received.**

The Clerk noted Working for Walton are happy to discuss the Parish Council's suggestions for the planters outside the Village Hall and it was already agreed last month for the Recreation ground Working Party to agree plants for the Millennium border. They have requested a meeting to discuss the Parish Council's offer to place a storage container near the Tennis Clubhouse which the Clerk will organise. It was agreed Cllr Massey would attend this meeting.

**Resolved** for the Clerk to arrange the necessary meetings with Working for Walton and to note other correspondence received.

### **142. Planning Working Party.**

#### **1. To consider planning applications validated and decided November 2018.**

There have been 6 applications for Walton validated and 2 applications decided since the last meeting.

**Resolved:**

- (i) **To comment on application 18/02519/FUL - 106 Oakenshaw Lane** - Walton Parish Council considered the above planning application at its meeting held on 4th December 2018 and has no comment to make subject to the applications compliance with the Wakefield Residential Design Guide.
- (ii) **To comment on application 18/02520/FUL - 104 Oakenshaw Lane** - Walton Parish Council considered the above planning application at its meeting held on 4th December 2018 and has no comment to make subject to the applications compliance with the Wakefield Residential Design Guide.
- (iii) **To comment on application 18/01983/FUL – 2 Chevet Terrace** - The Parish Council considered the supplementary documentation regarding the above planning application, namely the justification

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against national and local greenbelt policies, at its meeting held on 4 December 2018. The submitted document references the PPG2 which has now been superseded by the National Planning Policy Framework and does not accord with current practice. Considering the comments stipulated within the document, the Parish Council remain of the view that it is excessive development. In short, the Parish Council is of the view that the proposed development does not meet the tests of paragraph 145 (g) of the NPPF 2018.

(iv) To note all other validated and decided applications.

**2. To consider proposal by ENGIE in exchange for allotments at the Grove.**

**Resolved:** To request ENGIE discuss with WMDC in the first instance under the s106 agreement.

**143. Village Hall and Coronation Cottage Working Party - to receive reports.**

The Clerk reported one of the gas heaters was switched off the previous week due to reports of a smell of gas. This will be reported to the gas engineers.

**1. To consider renewal of the gas boiler Homecare agreement at Coronation Cottage.**

**Resolved** to renew for another year at a cost of £234 and to determine next year the age of the boiler and if call outs have been made to British Gas.

**2. To receive report on full roof inspection and consider any action.**

**Resolved:** to note the report and to take no further remedial action but to include a sum in future budgets for a replacement of a new roof in approximately 10 years.

**3. To consider quotes/options for the stone planter.**

The Clerk requested examples of work from the two identified bidders but only one responded. The third bidder who had not responded last month confirmed they did not wish to submit a bid.

**Resolved:** to appoint the middle-priced bidder at a cost of £1,380 plus VAT on the grounds they submitted examples of work as requested as part of the specification.

**4. To consider the purchase of a flag post for the Village Hall.**

**Resolved:** for the Clerk to obtain costings.

**144. Recreation & Playgrounds Working Party**

**1. To receive report on annual ROSPA inspection.**

It was noted the inspector did not pick up on the safety concerns identified by members from the gap in the timber fence with the boundary walls next to the basketball pitch and the play equipment.

**Resolved:** The Clerk to request, via WMDC, if the inspector would comment on these safety concerns identified by the Parish Council.

**2. To consider location for new seating as part of the refurbishment of the playground.**

To defer until tender designs confirmed.

**3. To consider disposal of the play equipment and retention of any items during refurbishment.**

**Resolved:** To offer Walton Community Club the opportunity to remove and reuse the equipment save for the springers, otherwise for the Parish Council to dispose of as scrap.

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### 145. Environmental Improvements Working Party

The Chair wished to thank Cllrs K Shaw and C Pearson for working tirelessly to plant the daffodil bulbs at Walton Primary School.

#### **1.To consider a quote for floral displays for 2019.**

It was noted 2 sponsors had withdrawn their support and one invoice remains unpaid from last year. It was also noted, some plaques have been damaged last year and will need to be replaced.

**Resolved:** to commission First Impressions for the displays for summer 2019 at a cost of £3,900 for the baskets and £120 for the 3 planters.

#### **2.To receive Risk Assessment report on Bus Shelter, seats and Jubilee Field.**

Cllr Saunders noted the 'No Smoking sign' needed replacement. It was also noted the benches on the Recreation Ground were dirty and would need to be wiped and monitored. The risk assessment on the village seats are to be deferred to next month.

Cllr Wagstaff reported no issues at Jubilee Field and the lain drain installed by a neighbouring resident caused no issues.

**Resolved:** to note the reports.

#### **3.To consider the purchase of a leaf blower and vacuum for the caretaker/groundsman.**

**Resolved:** For the Clerk to purchase a petrol operated leaf blower and vacuum using the Debit Card in consultation with Cllrs Wagstaff and Shaw as to suitability.

#### **4. To consider amendments to our Sponsorship of Benches policy following advice from YLCA.**

**Resolved:** to amend the Policy to stipulate benches are to be donated and in line with the amendments suggested by YLCA/the Clerk.

### 146. Tree Working Party

No reports.

### 147. New website working party

The Clerk reported the new website will be going live by the end of the year with hosting transferred to Shackleton Rollin. The domain name has recently been registered by the existing website provider and will be transferred to the Parish Council next September 2019 when current registration lapses.

### 148. Footpaths Working party

No reports.

### 149. To consider Neighbourhood Plan projects.

#### **Resolved:**

- (i) re-categorise funding for a provision of a MUGA to category 3
- (ii) re-categorise supporting initiatives for improvements to Jubilee Field to category 3
- (iii) To include £1,000 in next years budget for feasibility surveys regarding Council owned property.

### 150. Public Bodies (Admission to Meetings) Act 1960 s1(2) – In view of the confidential nature of the business concerned, to resolve to exclude the Press and Public to consider any action to take if any regarding the boundary between the Recreation ground and School Lane Development.

**Resolved:** to contact WMDC Planning authority with the Parish Council's concerns.

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- 151. Public Bodies (Admission to Meetings) Act 1960 s1(2) – In view of the confidential nature of the business concerned, to resolve to exclude the Press and Public to consider employee terms and conditions.**

**Resolved:** to implement changes from 1<sup>st</sup> April 2019 to salaries and to make the relevant payments for December 2018.

- 152. To receive matters reported directly to the Clerk.**

None.

Meeting closed at 9.55 p.m.