

WALTON PARISH COUNCIL minutes

Minutes of the Parish Council Meeting held on 6th November 2018

Present: Cllrs: E Fairclough (Chair), K Shaw, C Pearson, H Massey, S Leith, P Lee, S Birkby and T Saunders, C Wagstaff

In attendance: Cllrs: A Manifold (WMDC), one member of the public & the Clerk to the Council.

113. To receive apologies for absence.

Apologies were received from Cllrs J Carlon, E Prince, M Cummings and F Heptinstall (WMDC)

114. To receive declarations of interest.

None.

115. To approve the minutes of the Parish Council meetings held on 2nd October 2018

Resolved to approve the minutes of the meeting held on 2nd October 2018 without amendment.

116. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

The roof has been inspected and tiles repaired at a cost of £308 plus VAT following two recent water leaks. Walton Primary School has agreed to the Parish Council's request for us to plant daffodil bulbs on the embankment running along Shay Lane.

117. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

None present.

118. To receive a report on the SAFE scheme and Police matters.

Sgt Jackson confirmed 15 hours had been worked in October. It was noted a yellow Mercedes sprinter van was reported near Beech Croft and School Lane, vehicle registration number EU54 HGL. Patrols focused on school parking and nuisance bikes based on previous issues reported. Some vehicles still left unsecured or with valuables on show. Residents are kindly reminded to not leave property on display and ensure vehicles left secure.

Sgt Jackson confirmed the gentleman found at the Nature Reserve was not particalary local.

Cllrs noted the lady reporting a firework was let off near her vehicle was disappointed with the police response from the call centre. Members were advised officers are dispatched dependant on certain circumstances. If this is not immediate, member from the NPT may be dispatched sometime after incident.

also reported disturbance caused night before theft of two bikes from Oakenshaw Lane could be linked. Sgt Jackson to direct the appropriate officers.

Cllrs also raised that bottles continue to be thrown at Walton stone sign and the site is attracting fly tipping. Any future fly tipping noticed is to be reported to Ward Councillors.

Resolved to note the report.

119. To receive reports from WMDC Ward 5 Councillors.

Cllr A Manifold of WMDC reported: -

- A district watercourse investigation will take place near the Elmwood Estate and Shay Lane by the end of the year following several complaints of flooding in the area;
- Ward Cllrs are awaiting funding outcome for play area at the Community Centre;
- Changes to be made to the Oakenshaw junction to increase safety to users;

The Chair reported a storm drain was reported to WMDC in May/June 2018, under the bridge on Oakenshaw Lane turning right onto School Lane, with no response or update received.

Cllr Massey reported a damaged sign on Elmwood Close, which has been this way since January 2018.

Resolved to note the reports.

120. To consider following requests by Working for Walton (W4W):

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1. to purchase and donate some picnic benches for the recreation ground for use by visitors as part of the redevelopment;
2. to purchase plants for the millennium border to the recreation ground;
3. to purchase and store a small container to be located behind the village hall and insured by W4W.

Resolved:

- (i) defer item for consideration with item 13.4;
- (ii) accept the offer and delegate to the recreation ground working party to finalise with W4W;
- (iii) to offer a simple lease for a container to be stored near the Tennis Clubhouse on a peppercorn rent.

121. Finance & Governance

1. To approve accounts to be paid, already paid under delegated powers and income received September 2018.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £2,109.65 in October 2018 and £1,625.25 received. The Clerk noted one sponsor for the hanging basket remained outstanding.

The account balances at the end of August are:

Current a/c:	£
Barclays Business Res a/c:	£58,937.28
HSBC deposit a/c:	<u>£40,146.68</u>
Total	£101,099.21

Resolved: to approve the financial statements and payments.

2. To consider the amount to contribute to the event poppies and the memorial wreath for Remembrance Sunday 2018.

The Event poppies were installed on 18 October and 5 November 2018. Cllr Massey also purchased 3 banners stipulating 'Walton Remembers' that have been erected on Shay Lane, Cherry Tree and Oakenshaw Lane, which can be reused. Cllrs noted the positive comments from residents regarding the bench and poppies.

Resolved:

- (i) to donate £100 for the poppies and £60 for the memorial wreath to the Royal British Legion for Remembrance Sunday 2018
- (ii) to reimburse Cllr Massey's expenses at a cost of £52.99.

3. To consider advice on the installation of benches and a revision to the Financial Regulations.

Resolved to approve the revision to the Financial Regulations to increase the thresholds requiring three quotes at regulation 11(1)(h).

122. To consider correspondence received.

Resolved to note correspondence received.

123. Planning Working Party.

1. To consider planning applications validated and decided October 2018.

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There have been 14 applications for Walton validated and 4 applications decided since the last meeting.

Resolved:

- (i) **17/00324/FUL - 154 Shay Lane** to comment - The Parish Council is pleased that the materials have been altered, however with reference to the Policy 4 of the Walton Neighbourhood Plan, we anticipate a Heritage Impact Assessment will be submitted.
- (ii) **18/02345/FUL - 60 Oakenshaw Lane** to comment - The Parish Council considered the above planning application at its meeting held on 6 November and is not averse in principle to the application but questions if it is appropriate to build beyond the existing building line.
- (iii) **18/02288/FUL - 19 Cherry Tree Crescent** to comment - The Parish Council considered the above planning application at its meeting held on 6 November and notes the two proposed houses appear cramped in the space available and it should be ensured that the provisions of the Residential Design Guide are fully adhered to. Furthermore, the PC wonders whether the proposed FF dormer windows are too large in the context of dormer windows in other dwellings in the locality.
- (iv) To note the validated and decided applications.

124. Village Hall and Coronation Cottage Working Party - to receive reports.

Cllr Shaw reported given the recent water leak from the roof and that it is unclear when the last qualified roof inspection took place, members should consider if a full report on the condition of the roof should be requested. Agreed to add to next month's agenda.

The toilets are in need of refurbishment, with quotes being obtained for the January budget meeting. Following removal of the elm tree at the front of the hall, it was suggested the drains are inspected with a camera for blockages. Finally, the block paving at the front of the hall is untidy and been uprooted in parts. Again, quotes to be added to the budget meeting.

1. To consider quotes for the stone planters.

The Clerk summarised quotes had now been gathered for erecting a planter made out of sleepers, metal or stone. Cllrs determined to proceed with a stone planter and discussion followed regarding the three quotes for a stone planter to be erected. A vote took place and the motion was carried in favour of the middle bid.

Resolved to commission a stone planter at a cost of £1,380 plus VAT.

Following the vote, further discussion ensued regarding the quotes.

Further Resolved: to defer consideration for the Clerk to request examples of work from the bottom two bidders prior to any order being placed and to invite the outstanding bidder submit their quote.

Cllr S Leith left the meeting.

125. Recreation & Playgrounds Working Party

1. To plan for Risk Assessment for the internal and external of Coronation Cottage and the internal of the Tennis Club.

Cllr Shaw reported the caretaker raised the reflagging and re-pointing work which is still to be completed.

Resolved for Councillors Carlton to undertake the risk assessment and report back at the January 2019 Parish Council meeting.

2. To consider quotes for a pro-mesh fence running along the boundary behind the Tennis Clubhouse to the Stables.

Resolved to defer item under further review of the fence.

3. To consider and approve the Annual Grounds Maintenance Contract for renewal by WMDC for 2018/19.

Resolved to approve the grounds maintenance contract at a cost of £1,511.31 plus VAT.

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4. To consider and approve a contingency sum for the redevelopment of the playground.

Resolved to increase the tender to £70,000, with the Parish Council contributing £20,000 from its reserves, to include the tarmacing of the toddler area and the picnic benches within the specification.

126. Environmental Improvements Working Party

1. To consider where to site the new WW1 Commemorative bench and approve the cost of installation.

Resolved:

- (i) Approve the cost of £150 for installation of the bench;
- (ii) to allow the welder to position the bench in the most suitable place to the left of the memorial between it and the bus shelter.

2. To consider a press release for the event poppies in the Wakefield Express and Walton column to delegate authority to the Chair to finalise final version.

Resolved to delegate to the Clerk and the Chair to arrange with Wakefield Express and Cllr Leith to include in the Walton column.

3. To plan for Risk Assessment on the village seats and signs, bus shelter and war memorial and the Jubilee Field.

Resolved for Councillors Saunders and Carlon to undertake the assessments of the seats and bus shelter and Cllrs Massey and Shaw to undertake assessment of Jubilee Field. Reports to given at the next Parish Council meeting.

127. Tree Working Party

- 1. To consider steps to securing the Silver Birch tree (T82) over School Lane.

Resolved for WMDC to crown lift the Silver Birch tree due to its proximity to the main road.

128. New website working party

No reports.

129. Footpaths Working party

No reports.

130. To consider dates for Council meetings for 2019.

Resolved:

- (i) The Parish Council meeting dates for 2019 to be 8th January; 5th February; 5th March; 2nd April; 7th May, 4th June; 2nd July; 3rd September; 1st October; 5th November; 3rd December.
- (ii) The Annual Parish Meeting set for 11th April 2019.

131. In view of the confidential nature of the business concerned, to resolve to exclude the Press and Public to any action required regarding the Recreation Ground boundary walls to the School Lane development.

Resolved to call the developer to discuss new fence and safety concerns.

Cllr S Birkby left the meeting.

132. To receive matters reported directly to the Clerk.

None.

Meeting closed at 10.00 p.m.