

WALTON PARISH COUNCIL minutes

Minutes of the Parish Council Meeting held on 2nd October 2018

Present: Cllrs: E Fairclough (Chair), K Shaw, C Pearson, H Massey, E Prince, S Leith, P Lee, S Birkby and J Carlon.

In attendance: Cllrs: M Cummings and A Manifold (WMDC) & the Clerk to the Council.

94. To receive apologies for absence.

Apologies were received from Cllr T Saunders, C Wagstaff, Sgt Matt Jackson and F Heptinstall (WMDC)

95. To receive declarations of interest.

None.

96. To approve the minutes of the Parish Council meetings held on 4th and 19th September 2018

Resolved to approve the minutes of both parts of the meeting held on 4th and 19th September 2018 without amendment.

97. To be notified of matters accomplished or arisen since the last meeting not included elsewhere on the agenda.

The Clerk confirmed the commemorative bench had been ordered but may not arrive in time for 11.11.2018. The Event poppies had also been ordered and the Ward councillors have supported the Parish Council is securing agreement from WMDC to display these. Finally, solicitors had been instructed on the final form of the boundary agreement with Berkeley DeVeer Ltd.

98. Public forum session – To permit members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda.

None present.

99. To receive a report on the SAFE scheme and Police matters.

Sgt Jackson was not present, but a written report was circulated and noted. A councillor raised speeding on Shay Lane near the chicane after Brooklands View. It was noted the speed limit sign was dirty and needs cleaning.

Resolved to note the report.

100. To receive reports from WMDC Ward 5 Councillors.

Cllr M Cummings of WMDC reported: -

- Fly-tipping on the Chippy Lane footpath to the allotments was in fact a delivery and has since been removed. Cllr Cummings noted there has been a fly-tipping epidemic with unprecedented amount left at various common 'hotspots'. A member noted that Common Lane was a frequent fly-tipping site;
- Ward Councillors have recently approved a new swing seat and resurfacing on the play area near Brooklands costing in the region of £11,000;
- Street surgeries will be taking place at the Elmwood estate with leaflets given out for residents to display in windows if they have any concerns they wish to raise;
- A member asked for an update on timescales for road resurfacing work on Shay Lane from the war memorial to Common Lane;
- The Chair asked if WMDC highways would consider hanging/removing the event poppies on behalf of the Parish Council;
- No update on CCTV images regarding the vodka bottles left near the Common Lane village sign;

The Clerk conveyed a request by a resident for a litter bin near the Crofton bus stop.

Resolved to note the reports.

101. Finance & Governance

WALTON PARISH COUNCIL minutes

1. To approve accounts to be paid, already paid under delegated powers and income received September 2018.

The Clerk submitted details (copy attached to minutes) of accounts paid totalling £4,486.32 in September 2018 and £18,637.62 received.

The account balances at the end of August are:

Current a/c:	£2,499.65
Barclays Business Res a/c:	£58,937.28
HSBC deposit a/c:	<u>£40,146.68</u>
Total	£101,583.61

Resolved: to approve the financial statements and payments.

2. To authorise the Clerk to enrol for tutoring towards the CILCA qualification with the Yorkshire and the Humber Regional Training Partnership (RTP) at a cost of £250 and to authorise a member to sign the Learning Agreement.

Resolved: to approve the enrolment at a cost £250 and for the Chair to sign the Learning Agreement.

3. To consider deferred grant application and new grant application.

The Clerk conveyed the additional information regarding Crofton Silver band's connection with the village. It was felt by members that the band did not have enough presence within the village that benefits its residents. Members considered the new application by Studio A dance troupe to perform at Disneyland, Paris. The group is not being funded by Studio A and is required to raise its own funds to attend the performance. The group rehearse at the village hall and the dancers attend the local primary school. Members voted on their application. A vote took place with 6 voting in favour, 2 against and 1 abstention.

Resolved:

- (i) To not proceed with an application from Crofton Silver Band on the grounds that they did not operate or rehearse within the village;
- (ii) To grant £250 to Studio A dancing troupe towards a dance show in Disneyland Paris.

4. To consider renewal of the fee for hosting and support for the website for 3 months until the new website is ready to go live.

Resolved to renew the website hosting for 3 months at a cost of £33.

102. To consider correspondence received.

Resolved to note correspondence received.

103. Planning Working Party.

1. To consider planning applications validated and decided September 2018.

There have been 5 applications for Walton validated and 2 applications decided since the last meeting.

Resolved:

- (i) 18/01983/FUL - 2 Chevet Terrace, (land to west side of) Walton, Wakefield - The Parish Council considered the above planning application at its meeting held on 2 October 2018 and wishes to lodge an objection on the following grounds:
 - The proposed application appears to be a great deal larger than the existing footprint and having regard to paragraph 89 of the National Planning Policy Framework, it is considered the nature and extent of the scheme will have an adverse impact on the Green Belt.

WALTON PARISH COUNCIL minutes

- There are no measurements stipulated as to how being the proposed building will be and no design and access statement filed;
 - No special circumstances have been demonstrated to allow development to take place on Green Belt land in line with the Local Development Framework Core Strategy 1 and Chapter 9 in the NPPF.
 - The proposal does not comply with or reference Walton Neighbourhood Plan.
- (ii) To note the validated and decided applications.

104. Village Hall and Coronation Cottage Working Party - to receive reports.

1. **To consider request made by hirer for shatter-resistant mirrors to be affixed to rear wall where chairs are stacked.**

Item withdrawn.

2. **To consider a new potential hirer that operates in competition with an existing hirer.**

The Clerk confirmed a new hirer had come forward with a proposal that could result in an existing hirer withdrawing future hiring of the hall. Members considered their duty to maximise income to avoid increasing the precept but also their duty to long-standing hirers which benefit the residents of the village. Members considered the total number of hours each group would hire and considered the new hirer was already qualified to carry out the activity it proposed whilst the existing hirer was not.

Resolved: To proceed with the potential new hirer at the risk of losing the existing hirer.

3. **To consider the different categories of hirers in line with existing hiring charges.**

Members re-evaluated each regular hirer into two categories: Communal and Commercial. The distinction would be if the hirer was run by volunteers or was 'not for profit making'.

Resolved: to determine Communal/Commercial hirers based on the above distinction.

105. Recreation & Playgrounds Working Party

1. **To consider the new fence erected behind the Tennis Clubhouse**

Resolved: to defer until consideration of the Recreation Ground deeds and for the Clerk to obtain a quote on a pro-mesh fence along the boundary.

2. **To receive an update on the WREN funding and to resolve:**

- (i) To adopt the Publicity Plan and make announcements in line with the plan in consultation with the Chair;
- (ii) Write to supporters to thank them for their contribution;
- (iii) To delegate authority to sign the funding agreement to two councillors;
- (iv) To use WMDC to oversee tendering of the contract;
- (v) To delegate authority to the Working Party to finalise the tender specification;
- (vi) Whether payment is made direct by WREN or via the Parish Council.

The Clerk confirmed the Parish Council had secured grant funding of £50,000 from WREN LCC Communities Fund. The Chair wished to thank all those involved, and the Working Party wished to express their thanks to WMDC officers for assisting with the application to secure funding.

Resolved:

- (i) To adopt the Publicity Plan and make announcements in line with the plan in consultation with the Chair;
- (ii) Write to supporters to thank them for their contribution;

WALTON PARISH COUNCIL minutes

- (iii) To delegate authority to two members of the working party and the Chair to sign the funding agreement;
- (iv) To use WMDC to oversee tendering of the contract subject to a streamlined process being adopted;
- (v) To delegate authority to the Working Party to finalise the tender specification;
- (vi) Elect WREN to pay the contractor directly subject to there being no issues with a contractor accepting third party payment. The Parish Council will pay its contribution plus the VAT and reclaiming the VAT from HMRC.

106. Environmental Improvements Working Party

1. **To consider planting bulbs on Walton Primary Academy's embankment towards the stone bus shelter on Shay Lane subject to their permission.**

Resolved: to write to the Primary School to request permission for the Parish Council to plant the bulbs.

2. **To consider the purchase and planting of bulbs on the Recreation Ground Millennium border.**

Resolved: to purchase and plant bulbs along the Millennium border.

3. **To consider next steps regarding the memorial bench given objections raised as part of the consultation.**

The Clerk conveyed two residents had objected to siting a memorial bench outside Cherry Tree Stores. The Parish Council proposed two further locations to be offered to the sponsor.

Resolved: to contact the sponsor to consider siting a bench on the footpath at the far end of Cherry Tree Road leading to Brooklands or the footpath on the Grove that backs on Cherry Tree Crescent.

107. Tree Working Party

1. **To consider Tree Survey report and any maintenance work highlighted.**

The Clerk noted work would require a Tree planning application to be made to WMDC which was included in the fee quoted by WMDC. It was noted the cost of completing a TP consent application on behalf of the Parish Council is included in the quote which would be a much higher fee if requested by another provider. It is also noted the work required is good value for money and the fee has been discounted on the basis that the risk assessments have already been completed.

Resolved: to remove trees 27, 77 and 55 as per the survey recommendations at a cost of £539.40 by WMDC.

2. **To consider the Working Party's recommendations on the Tennis Club's request to prune the Cherry Blossom and Copper Beech tree.**

Resolved to prune the overhanging branches from the Cooper Beech tree obstructing the tennis court but to refrain from any work being undertaken to the Cherry Blossom tree as this would not stop the problem of it shedding its leaves onto the court.

108. New website working party

No reports.

WALTON PARISH COUNCIL minutes

109. Footpaths Working party

No reports.

110. To consider steps that can be taken to work towards being a Dementia Friendly Parish Council.

Resolved: to take no further action at this stage.

111. To consider and approve the Parish Council's Data Audit.

Resolve: to adopt the Data Audit.

112. To receive matters reported directly to the Clerk.

None.

Meeting closed at 9.25p.m.